

Spring 2025
Undergraduate Admission Guide
for International Students
(1st Application Period)



Chung-Ang University



◇ Characteristics of CAU's International Students Admission

Classification	Contents		Notes
Four application opportunities per year	Enrollment	Application Period	Some departments that require in-person practical exams only recruit in the first round of admissions.
	Spring	September, November	
	Fall	March, June	
Multiple application allowed	Up to 2 departments can be applied simultaneously		Only first-choice is allowed: College of Medicine, College of Arts, College of Sport Sciences
Korean language retraining program for admitted students	Admitted students who do not meet the Korean language requirements can enroll in their accepted department after completing Korean language retraining program		Refer to the admission process for the international students.
Five ABEEK accredited engineering program available for application	Civil & Environmental Engineering Chemical Engineering Mechanical Engineering Electrical and Electronics Engineering Software		After admission, students can choose to pursue engineering accreditation.

※ Engineering Accreditation (ABEEK) is an internationally recognized and mutually acknowledged educational certification that ensures graduates who complete the program are prepared to enter the actual engineering field.

◇ Spring 2025 Semester Admission Schedule for International Students

Classification	2025 1 st Application Period	2025 2 nd Application Period
Application & Required Documents Submission	September 23, 2024 (Mon) 09:00 ~ October 11, 2024 (Fri) 18:00	November 18, 2024 (Mon) ~ November 29, 2024 (Fri)
School of Medicine Interview Test	October 19, 2024 (Sat)	-
Art Theatre (Acting) Practical Test	October 19, 2024 (Sat)	-
Arts Practical Test	October 26, 2024 (Sat)	Portfolio
Announcement of Admission Acceptance	November 8, 2024 (Fri) 14:00	December 20, 2024 (Fri)

※ The schedule is subject to change due to internal circumstances.

◇ Changes of Spring 2025 Semester Admission for International Students

Classification	2024	2025
Qualification for application of Asian Languages & Cultures	Asian Languages & Cultures - Japanese Languages & Literature not available to Japanese nationals - Chinese Languages & Literature not available to Chinese nationals	No application restrictions based on nationality

◇ Admission Process of International Students

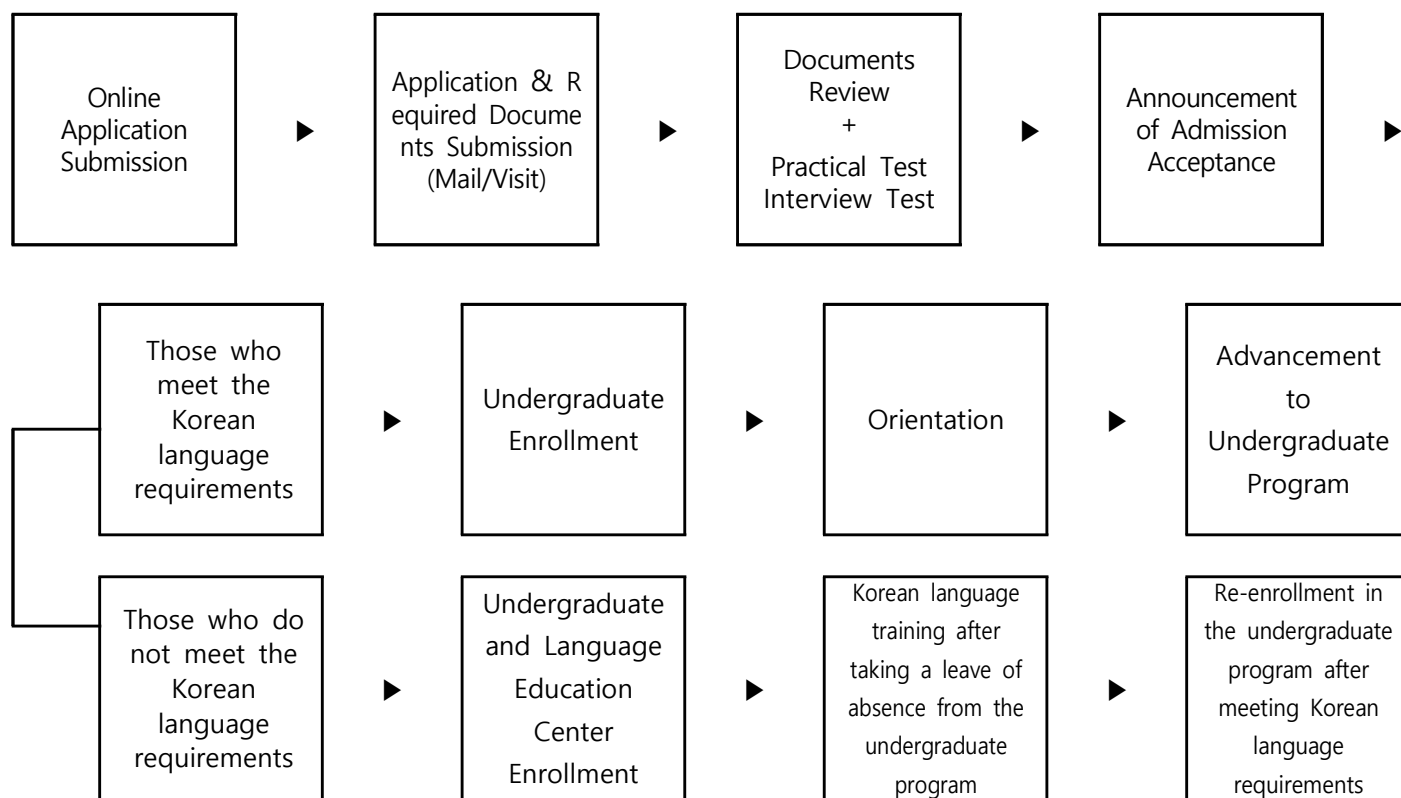


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[Attachment 1] Certificate of School Information for Chinese Secondary Vocational Schools

[Attachment 2] Personal Statement and Study Plan for the College of Medicine

1 Admission Schedule

	Classification	Schedule	Notes
Applicants for Spring 2025 (1st)	Application Submission	September 23, 2024 (Mon) 09:00 ~ October 11, 2024 (Fri) 18:00	Online Application Only. (http://oia.cau.ac.kr) Select "Korean">"입학">"공지사항"
	Required Documents Submission	September 23, 2024 (Mon) 09:00 ~ October 11, 2024 (Fri) 18:00	Please refer to 6p, "Document Submission Address"
	School of Medicine Interview Test	October 19, 2024 (Sat)	Detailed information to be announced on OIA Website on October, 16 (Wed)
	Art Theatre (Acting) Practical Test	October 19, 2024 (Sat)	Detailed information to be announced on OIA Website on October, 16 (Wed)
	Arts Practical Test	October 26, 2024 (Sat)	Detailed information to be announced on OIA Website on October, 23 (Wed)
	Announcement of Admission Acceptance	November 8, 2024 (Fri) 14:00	http://oia.cau.ac.kr Select "Korean">"입학">"공지사항"
	Application for 'Certificate of Admission'	January, 2025	Detailed information to be announced on OIA Website (http://oia.cau.ac.kr)
	Tuition Payment Period		Woori Bank Branches
	Orientation for International Students	February 25, 2025 (Tue)	* Details to be announced later * Semester Start Date: March 4 (Tue)

2 Eligibility for Application

All applicants must meet below requirements.

Classification	Requirements for Application	Exceptions for Application
Freshman Admission	Both parents of the applicant should be foreign nationals. Applicant must graduate (or is expected to graduate) from a high school or have an equivalent educational background.	※ Students with dual nationality (Korean citizenship + other) cannot apply for these types of admission. ※ If students became foreign nationals after entering elementary school, students can not apply for this type of admission. ※ Self-educated students or students with a G.E.D. are not eligible.
Second Year Transfer Admission	Both parent of the applicant should be foreign national. Applicants must have completed (or is expected to complete) at least one year (two semesters) in a degree program at a four-year university; must graduate (or is expected to graduate) from a two or three year college; or must have an equivalent educational background.	
Third Year Transfer Admission	Both parent of the applicant should be foreign national. Applicants must have completed (or is expected to complete) at least two years (four semesters) in a degree program at a four-year university; must graduate (or be expected to graduate) from a two or three year college; or must have an equivalent educational background.	

※ Document Submission Address

- Korean Address : 서울특별시 동작구 흑석로84 중앙대학교 100주년 기념관(310관) 2층, 210호
국제교류팀(06974)
- English Address : Office of International Affairs, Room#210, Building#310, Chung-Ang University,
84 Heuksuk-Ro, Dongjak-Gu, Seoul, Korea(06974)
- Tel : +82-2-820-6575, 6124
- E-mail : ba@cau.ac.kr
- Website : <http://oia.cau.ac.kr>

3 Departments and Majors

College of Humanities

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Korean Language & Literature		Seoul	<input type="radio"/>	<input type="radio"/>	None	Allowed
English Language & Literature		Seoul	<input type="radio"/>	<input type="radio"/>		
European Languages & Cultures	German Languages & Literature	Seoul	<input type="radio"/>	<input type="radio"/>		
	French Languages & Literature	Seoul	<input type="radio"/>	<input type="radio"/>		
	Russian Languages & Literature	Seoul	<input type="radio"/>	<input type="radio"/>		
Asian Languages & Cultures	Japanese Languages & Literature	Seoul	<input type="radio"/>	<input type="radio"/>		
	Chinese Languages & Literature	Seoul	<input type="radio"/>	<input type="radio"/>		
Philosophy		Seoul	<input type="radio"/>	<input type="radio"/>		
History		Seoul	<input type="radio"/>	<input type="radio"/>		

College of Social Sciences

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Political Science		Seoul	<input type="radio"/>	<input type="radio"/>	None	Allowed
Public Administration	Public Administration	Seoul	<input type="radio"/>	<input type="radio"/>		
Psychology		Seoul	<input type="radio"/>	<input type="radio"/>		
Library & Information Science		Seoul	<input type="radio"/>	<input type="radio"/>		
Social Welfare		Seoul	<input type="radio"/>	<input type="radio"/>		
Media Communication	Media Journalism/Digital Media Contents	Seoul	<input type="radio"/>	<input type="radio"/>		
Sociology		Seoul	<input type="radio"/>	<input type="radio"/>		
Urban Planning and Real Estate		Seoul	<input type="radio"/>	<input type="radio"/>		

Natural Sciences

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Physics		Seoul	<input type="radio"/>	<input type="radio"/>	None	Allowed
Chemistry						
Biological Sciences						
Mathematics						

College of Engineering

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Civil & Environmental Engineering, Urban Design & Studies	Civil & Environmental Engineering ^{*2}	Seoul	○	○	None	Allowed
	Urban Design & Studies	Seoul	○	○		
Architecture & Building Science ^{*1}	Architectural Engineering (4-year program)/Architecture (5-year program)	Seoul	○	For Architectural Engineering		
Chemical Engineering ^{*2}		Seoul	○	For 2 nd year		
Chemical Engineering & Material Science		Seoul	X	For 3 rd year		
Mechanical Engineering ^{*2}		Seoul	○	○		

^{*1} The specific major field (Architectural Engineering/Architecture) must be decided in Third year. Transfer admission is possible only for Architectural Engineering program.

^{*2} ABEEK certified engineering program

College of ICT Engineering

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Electrical and Electronics Engineering ^{*1}		Seoul	○	○	None	Allowed

^{*1} ABEEK certified engineering program

College of Software

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Software ^{*1}		Seoul	○	○	None	Allowed

^{*1} ABEEK certified engineering program

College of Business & Economics

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Business Administration	Business Administration	Seoul	○	○	None	Allowed
Economics		Seoul	○	○		
Applied Statistics		Seoul	○	○		
Advertising & Public Relations ^{*1}		Seoul	○	○		
International Logistics		Seoul	○	○		

^{*1} The Department of Advertising and Public Relations requires a Korean Language Proficiency Test (TOPIK) level 5 or higher for application. Transfer students can only apply if their previous school had the same or a similar major.

College of Medicine

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Medicine* ¹		Seoul	○	X	Interview Test	Not allowed

*¹ The Department of Medicine requires a Korean Language Proficiency Test (TOPIK) level 6 for applicants.

College of Biotechnology and Natural Resources

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Bioresource & Bioscience	Animal Science & Technology	Da Vinci (Anseong)	○	○	None	Allowed
	Integrative Plant Science	Da Vinci (Anseong)	○	○		
Food Science & Technology	Food Science & Technology	Da Vinci (Anseong)	○	○		
	Food & Nutrition	Da Vinci (Anseong)	○	○		

College of Arts

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application		
Performing Arts and Media	Theatre (Acting)	Seoul	○	○	Practical Test	Not allowed		
	Film Studies							
	Theatre and Film Design							
	Photography	Da Vinci (Anseong)						
	Dance (Korean/Modern/Ballet)							
Design	Crafts	Da Vinci (Anseong)	○	○	Portfolio	Not allowed		
	Industrial Design							
	Visual Communication Design							
	Housing and Interior Design* ^{1,2}	Da Vinci (Anseong)			○		○	None
	Fashion* ¹							
Music	Composition	Da Vinci (Anseong)	○	○		Practical Test		Not allowed
	Voice Music							
	Piano							
	Orchestral Music							
Korean music	Music Arts	Da Vinci	○	○	Practical Test	Not allowed		

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
	Party Arts	(Anseong)				
Global School of Arts	TV Broadcasting & Entertainment	Da Vinci (Anseong)	○	○	Portfolio	
	Applied Music					
	Game Contents & Animations					

*1 The Housing and Interior Design, Fashion does not have any practical test. Applicants will be evaluated based on the same criteria as the colleges of Humanity and Social Science.

*2 Transfer admission at the Housing and Interior Design major from the Department of Design requires a Korean Language Proficiency Test (TOPIK) level 5 or higher.

College of Sports

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
Sports Science	Life & Leisure Sport / Sport Industry	Da Vinci (Anseong)	○	○	Portfolio	Not allowed

College of Arts and Technology

Departments	Majors	Location	Freshman Admission	Transfer Admission for 2 nd and 3 rd year	Practical Test Interview Portfolio	2 nd Choice Application
School of Arts and Technology		Da Vinci (Anseong)	○	X	None	Allowed

4 Application Review Process

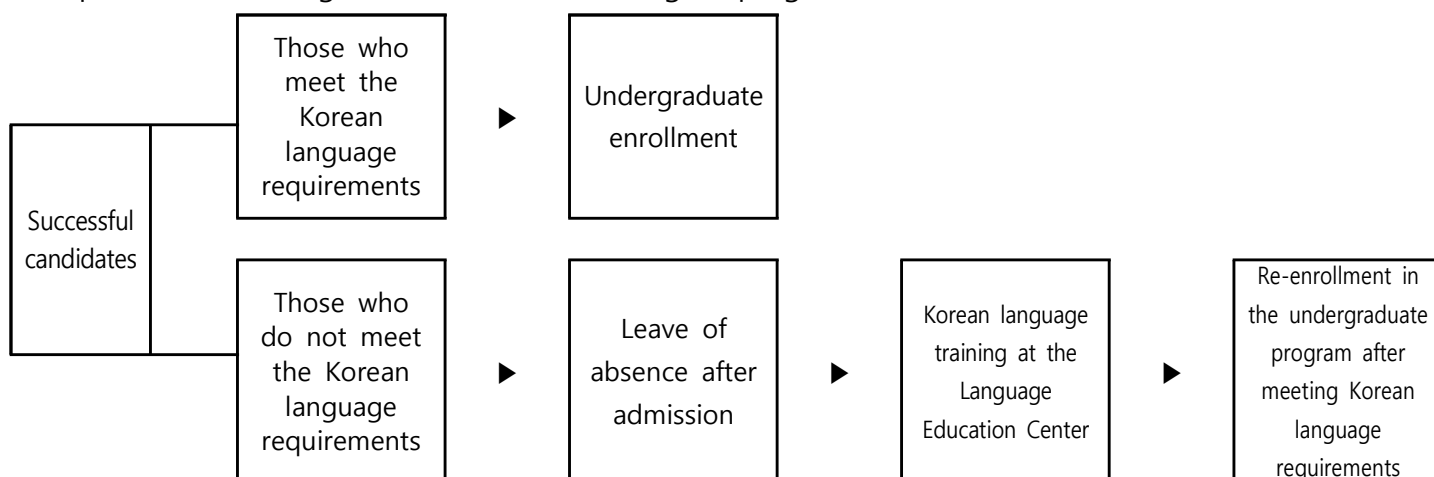
College	Evaluation Method and Reflection Rate
Humanities, Social Sciences, Business & Economics, Natural Sciences, Biotechnology and Natural Resources, Engineering, ICT Engineering, Software, Arts and Technology	Documents Review 100%
Medicine	Documents Review 50%, Interview 50%
Arts, Sports	Documents Review 50%, Practical Test(Portfolio) 50%

5 Admission Decision

- A. Admission decisions are made by each department based on total scores.
- B. Applicants will be considered rejected if they are disqualified based on the admissions review results (including those who do not meet eligibility criteria), or fail to attend, or fail to submit required documents.
- C. The second choice of the student will only be taken into consideration if their first choice is rejected.
- D. In case the applicant's visa issuance is denied by the Korean government, the admission can be canceled. In such case, the tuition fee will be refunded according to university policy.
- E. Failure to submit required documents, false entries in the documents, forgery, falsification, examination irregularities, or ineligibility will lead to rejection of the application or even cancellation of admission regardless of the evaluation results.

6 Korean Language Proficiency Standards and Korean Language Retraining Program Information

A. According to the university admission policy, only those who meet the Korean language requirements are eligible to advance into degree programs.



B. Korean Language Proficiency Standards for Advancing to Undergraduate Programs

Korean Language Proficiency Standards	Notes
Acquisition of a Certificate of TOPIK 4 or higher	TOPIK 3 or higher for Design department/Global School of Arts Applied Music/Global School of Arts Game Contents & Animations
Completion of level 4 (or higher) Korean Language Course at the CAU Institute of International Education	
Completion of Korean language course level 5 (or higher) at a Korean University certified by IEQAS.	- Please refer to 27p - Subject to change based on the university's Korean language education program operations - Applies only upon admission
Completion of Sejong Hakdang Korean Intermediate 2 course or higher	Applies only upon admission

C. Notes for Korean Language Retraining Program for Those Who Do Not Meet Korean Language Proficiency Requirements :

- 1) Both the undergraduate tuition and the Korean language program fee must be paid upon admission.
- 2) A leave of absence will be processed immediately after admission, and the student must enroll in the university's Korean Language Education Center.
- 3) Students in the Korean language program can stay and attend the program with a Language Training (D-4-1) visa.
 - If you hold a higher visa type that allows language training (e.g., type A, E, F), no change of visa is necessary.
- 4) For the first 6 months after admission, attendance at the Da Vinci Campus (Anseong) Language Education Center is mandatory.
- 5) Failure to register for the Korean language program may result in the cancellation of your undergraduate status.
- 6) Those who meet the Korean language proficiency standards should submit relevant proof to the Office of International Affairs to apply for re-enrollment.

7 Practical Test

College	Schools & majors	Information about Practical Test	Ratio	
Arts	Performing Arts and Media	Theatre (Acting)	<ul style="list-style-type: none"> ● Performing a script Applicants shall prepare an audition piece from either [a drama] or [a musical] and perform it while demonstrating their talents as actors/actresses at the audition. ※ If music is needed, applicants must bring the music file in a USB. (Should be less than 2 minutes long.) ● Improvisation test and interview Applicant's aptitude, knowledge, skills and understanding will be tested. * The time for interview may differ a few minutes by applicants depending on their acting performance. (Should be less than 2 minutes long.) 	100%
		Film Studies	<ul style="list-style-type: none"> ● Story-Making (90 minutes) <ul style="list-style-type: none"> - Using 5 given places, applicants must create a story set in the places. (Places will be presented in a text.) ※ Notes <ul style="list-style-type: none"> - All the 5 places must be used in the story regardless of order. - Any place other than the given 5 places shall not be used (using the same place more than twice is allowed). - Format of the story can be a plot, a novel, or a scene of a scenario. - When writing, specify the place in one line and start the story set in the place from the next line. 	100%
		Theatre and Film Design	<ul style="list-style-type: none"> ● Portfolio (bring it to the test). * Refer to the Korean Version of Undergraduate Admission Guide for International Students. (13p) ● Interview Through questions mostly about the submitted portfolio, the applicant's intention behind the portfolio, process of portfolio production, the applicant's knowledge and aptitude will be tested. 	100%
		Photography	<ul style="list-style-type: none"> ● Based on his/her portfolio, applicants will be interviewed on their intention behind the pieces and photography techniques they used. <ul style="list-style-type: none"> - Applicants must bring their portfolio to the test. - 15 pages (27.9x35.56 cm) ※ No paste-up is needed. Bring an envelope containing only photos. 	100%
		Dance	<ul style="list-style-type: none"> ● Dance audition: Applicants must perform within 3 minutes. <ul style="list-style-type: none"> - Applicants must perform the type of the dance they wish to major in. - Applicants must prepare their own music (bring it in a USB in wav or mp3 format) and a costume suitable for the chosen major. 	100%
		Design	<ul style="list-style-type: none"> ● Evaluation is based on applicant's portfolio. The portfolio should follow the guidelines below, and systematically exhibit their original projects, which should be no more than twelve (12). <ol style="list-style-type: none"> 01. The portfolio should be made up of 12 original projects/items at most, including 4 detailed descriptions. 02. The descriptions should include : the process of how the idea led to the final project and how the idea develop your own artistic identity. 03. The size of the portfolio must be A4 (210x297mm). You are free to choose either portrait or landscape mode. 04. When including USB material, the file formats must be saved as "jpg (image files)", "mov (video files)", or "mp3 (audio files)". 05. Any included video or audio material must not be exceed 2 minutes. 06. A video introduction will take place of the interview. Include a personal statement as well as a video to introduce yourself. <ul style="list-style-type: none"> - Video must be less than 2 minutes. - Speak directly to the camera. - Introduce yourself in Korean (announce your name first, and then 	100%
		Visual Design	<ul style="list-style-type: none"> - Video must be less than 2 minutes. - Speak directly to the camera. - Introduce yourself in Korean (announce your name first, and then 	

			<p>proceed with your self-introduction).</p> <ul style="list-style-type: none">- The file must be saved in a .mov format.- No special effects or video overlay allowed. <p>07. If it is discovered that the projects have been plagiarized or made by someone else, the applicant's admission will be canceled even if the applicant has been granted full admission.</p> <p>* The Portfolio must be submitted together with your admissions documents. Once submitted, no other practical tests will be conducted.</p>	
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College	Schools & Majors	Information about Practical Test	Ratio	
Arts	Music	<ul style="list-style-type: none"> ● Composition test: Applicants must write a piece in the ternary form (A+B+A') for unaccompanied violin solo. (Applicant must also analyze chord tone & nonharmonic tone.) 	50%	
		<ul style="list-style-type: none"> ● Piano test: Applicants must play a piece of their choice 	50%	
		Voice Music	<ul style="list-style-type: none"> ● Test 1(given piece): choose and perform one piece in German lyrics by one of the following composers: W. A. Mozart, F. Schubert, R. Schumann, J. Brahms, R. Strauss, H. Wolf 	50%
			<ul style="list-style-type: none"> ● Test 2 (free selection): Choose and perform either an art song in Italian lyrics or an opera aria. (Opera aria should be performed in its original language and key with recitativo omitted.) 	50%
		Piano	<ul style="list-style-type: none"> ● Test 1: Play one fast movement from Beethoven's piano sonatas 	50%
			<ul style="list-style-type: none"> ● Test 2: Play one piece from Etude by F. Chopin, F. Lizst or S. Rachmaninoff (including Recitative) 	50%
	Orchestral Music	<ul style="list-style-type: none"> ● Wind & Strings: Play one free song for each instrument, alternating between slow and fast parts, for a total duration of approximately 10 minutes. Play both the fast and slow movements within this time frame. 	100%	
		<ul style="list-style-type: none"> ● Percussion: Play all two instruments of Snare Drum, Marimba for 10 minutes 	100%	
	Korean Music	Music and Arts	<ul style="list-style-type: none"> ● Refer to the Korean Version of Undergraduate Admission Guide for International Students. (14p) 	100%
		Party Arts	<ul style="list-style-type: none"> ● Refer to the Korean Version of Undergraduate Admission Guide for International Students. (14p) 	100%
Global School of Arts	TV Broadcasting & Entertainment	<ul style="list-style-type: none"> ● Video Introduction <ul style="list-style-type: none"> A. Contents: Please provide only the major and name you applied for, and then proceed to discuss explanations specifically related to the portfolio you submitted. (This should include details about the production intention of the work, your role, your efforts in fulfilling that role, the production process, and the motivations behind the production.) ** The introduction video must start with the phrase of <Example> below. Example) "This is [Your Name] who has applied for the TV Broadcasting and Entertainment major at the Department of Global Arts at Chung-Ang University. In my portfolio, I will be showcasing..." B. Video length: within 90 seconds C. File format: mov or mp4 (resolution 1920*1080) D. Note <ul style="list-style-type: none"> - For self-introduction, you are welcome to use a foreign language in the video. However, please ensure that you provide a Korean translation or include Korean subtitles in the video. - When introducing yourself, do not mention motivation for applying, family relationships, and desired career after graduation (points will be deducted if mentioned). - The introduction video should be recorded using a fixed camera in a horizontal (16:9) aspect ratio. The camera should capture the upper body of the person in a bust shot, facing the front. 	100%	

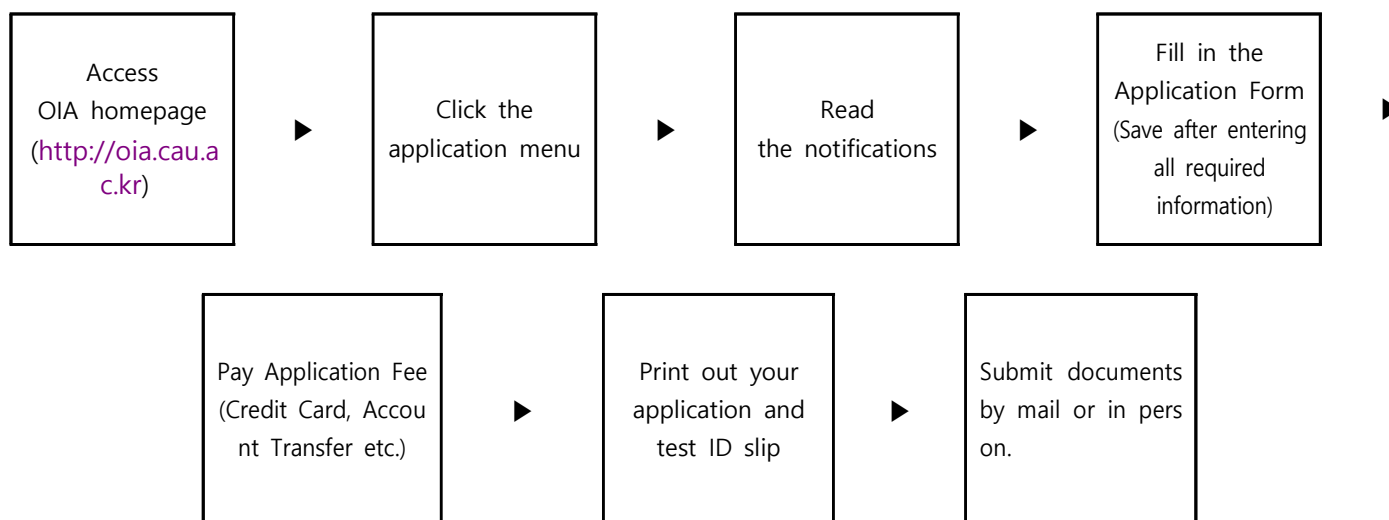
College	Schools & Majors	Information about Practical Test	Ratio
		<p>● Portfolio (Regardless of genre, submit only 1 basic to maximum 2)</p> <p>A. The submitted videos should not be related to live action, animation, CGI, etc. (Please note that photos/pictures are not accepted as part of the portfolio.)</p> <p>B. The video's genre (short film, web drama, short form, performance/appearance video, etc.) should be widely recognized. However, you should submit the work that best showcases your role or abilities. (For submitted works, please edit and ensure they are no longer than 5 minutes.)</p> <p>C. Be sure to indicate your role in the video as credits (Korean subtitles).</p> <p>D. Applicants for acting majors are required to submit a monologue video featuring their performance. The video should be shot with a fixed camera in a 16:9 aspect ratio. Organize your acting with suitable movement and lines. The video should not exceed 1 minute and 30 seconds in duration. If performing in a foreign language, please include Korean subtitles.</p> <p>E. Scenario submitters should provide a planning intention or synopsis that is less than 1 page in length, along with the scenario itself. Please note that only the individual's role will be recognized in the evaluation.</p> <p>● Note: In the case of a portfolio, if a work is produced on behalf of another person or if plagiarism of another person's work is discovered, the admission will be revoked even after the admission decision has been made.</p> <p>* The Portfolio must be submitted together with your admissions documents. Once submitted, no other practical tests will be conducted.</p>	
	Applied Music	<p>● Self introduction: Please attach a cover letter along with a brief video introducing yourself.</p> <p>A. Contents: In your application, please introduce your desired major and provide explanations related to the portfolio you have submitted. This should include your motivation for applying, what you hope to learn during your time at school, your envisioned career path after graduation, as well as explanations pertaining to your portfolio or your role in the submitted work.</p> <p>B. Video length: minimum 30 seconds, maximum 90 seconds)</p> <p>C. File format: MOV or MP4</p> <p>D. Note</p> <p>1) For the video self-introduction, please use Korean. If you are submitting documents in languages other than Korean, make sure to include translated versions of those documents.</p> <p>2) Address the camera directly by beginning with your name and providing a self-introduction.</p> <p>● Portfolio</p> <ul style="list-style-type: none"> - A video of a musical instrument played by yourself among the instruments such as drum, bass, guitar, piano, or string - Singing: A video of yourself singing - When submitting audio recordings, please ensure to only include works that have not been processed with auto-tune. Sound sources that have undergone auto-tune will not be considered. - Composition & arrangement; Video material that includes the work process. <p>* Length of video: Submit a video of about 2 minutes each</p> <p>* The accepted file formats are MOV or MP4 for videos, and MP3 for sound sources.</p>	

College	Schools & Majors	Information about Practical Test	Ratio
	<p>Game Contents & Animations</p>	<p>* A portfolio may consist of a minimum of 1 and a maximum of 3 works.</p> <p>● Note: If a portfolio includes work produced on behalf of another person or plagiarized content is identified, the admission will be revoked even after the admission decision has been made.</p> <p>* The Portfolio must be submitted together with your admissions documents. Once submitted, no other practical tests will be conducted.</p> <p>● Self-introduction</p> <p>A. Contents: Please provide a description of your chosen major and the work you have submitted. This should include your motivation for applying, the programs available in the major, your desired study program, your envisioned career path after graduation, and a detailed description of the contents within your portfolio.</p> <p>B. Video length: up to 90 seconds</p> <p>C. File format: MOV or MP4</p> <p>D. Note:</p> <ol style="list-style-type: none"> 1) Speak to the camera directly. Provide a comprehensive description of yourself and your work, including intricate details. 2) Highlight the primary graphic programs and programming languages you have utilized, if applicable. 3) Please use Korean for your presentation. If languages other than Korean are used, ensure to provide translation documents alongside the submission. <p>● Portfolio</p> <p>A. Submission Format</p> <ol style="list-style-type: none"> 1) Up to 20 images of your own works (submitted as a single PDF) 2) Up to 3 videos of your own works (submitted as a single MP4) <p>B. Contents</p> <ol style="list-style-type: none"> 1) Game <ul style="list-style-type: none"> - Character (design, modeling, rigging, concept art, etc) - Environment (level design, modeling, lighting, texturing, etc) - Technical (shader, particle, graphic) - VFX (fluid, environment, physics, etc) 2) Animations <ul style="list-style-type: none"> - 2D/3D animation (rigging, character, animation, etc) - Cinematic (previz, camera work, etc) - Concept (sketch, character, visual development) - UI/UX (interface, UX design, UI animation) 3) Interaction <ul style="list-style-type: none"> - VR/AR/MR/XR (interaction, tracking, sensor) - Mapping (projection, media-facade, interactive performance) <p>※ Submit freely works that correspond to the 3 items above.</p> <p>※ Ensure that the <title / production date / software used> are clearly indicated in the bottom right corner of each portfolio. e.g., Into the new universe / 2024 / Unreal Engine 5.1</p> <p>● Notes</p> <ol style="list-style-type: none"> A. It is recommended to provide composition that outline potential idea generation - creation processes - completion. B. For interactive and installation works, submit a video of the installed work. C. The utilization of generative A.I is subject to conditional approval. D. If a portfolio includes work produced on behalf of another person or plagiarized content is identified, the admission will be revoked even after the admission decision has been made. <p>* The Portfolio must be submitted together with your admissions documents. Once submitted, no other practical tests will be conducted.</p>	

College	Schools & Majors	Information about Practical Test	Ratio
Sports	Sports science	<p>● The portfolio should contain following contents.</p> <p>01. Self Introduction</p> <ul style="list-style-type: none"> - A brief essay of self introduction <p>02. Physical Activity</p> <ul style="list-style-type: none"> - Physical activities done in middle school, high school, or sports clubs and your future plans and goals <p>03. Achievements in Physical Activities</p> <ul style="list-style-type: none"> - Proofs of P.E. activities in middle school or high school - Proofs of winning prizes - Proofs of sports related certificates - Proofs of experience as an athlete <p>* If it is discovered that the projects have been plagiarized or made by someone else, the applicant's admission will be canceled even after a full admission has been previously granted.</p> <p>* Korean translation are required for all portfolios and materials.</p> <p>* The Portfolio must be submitted together with your admissions documents. Once submitted, no other practical tests will be conducted.</p>	100%

8 How to apply

A. Application procedure



B. Notice

- 1) Application must be completed and saved by 6:00 PM on the deadline. Applications cannot be submitted if they are not saved.
- 2) Enter the average grades from your current (or expected) graduated school, as referenced on page 27.
- 3) Applicants who wish to apply for a second choice must first complete and pay for the first choice application and fee. Then, select and complete the application for the second choice and proceed with payment for the second choice fee.

9 Application Fee

College	Application Fee (First Choice)	Application Fee (Second Choice)
Humanities, Social Sciences, Business & Economics, Natural Sciences, Biotechnology and Natural Resources, Engineering, ICT Engineering, Software, Arts and Technology	KRW 130,000	KRW 50,000
Medicine	KRW 150,000	Not applicable
Arts, Sports	KRW 180,000	Not applicable

※ Application fee is not refundable after application period.

※ Applicant fee for Housing & Interior Design and Fashion of the Department of Design will be assessed based on the application fee of the College of Humanities.

10 Required Documents for Admission

No.	Required Documents	Freshman	Transfer	Translation notarization	Reference
1	An Application form	○	○		Print out after making online application
2	A certificate of (expected) graduation from high school	○		○	The notarized translation is valid for 3 months from the notarization date.
3	A high school academic transcript (Specific GPA on a basic 100 point grade scale basis or specify the original grade scale)	○		○	
4	A legal, state-issued certificate of family registry or nationality that verifies applicant's family relationship - Japan : Copy of Certificate of Family Register - USA : Birth certificate or the like	○	○	○	The notarized translation is valid for 3 months from the notarization date.
5	A copy of national ID card (parents & applicant)	○	○		
6	A copy of passport (applicant)	○	○		
7	A copy of applicant's alien registration card (front & back)	applicable person	applicable person		
8	A certificate of Family Register & a certificate of renunciation of nationality issued by Korean government	applicable person	applicable person		For those who have acquired Foreign nationality after renouncing Korean nationality
	A certificate of Foreign Nationality Acquisition	applicable person	applicable person		
9	A certificate of Adoption and a certificate of Nationality Acquisition (Adoption & acquisition dates should be stated)	applicable person	applicable person		For those who have acquired Foreign nationality through adoption
	A certificate of renunciation of nationality issued by Korean government	applicable person	applicable person		
10	An official record of Foreign Language Test (TOEIC, TOEFL, IELTS, JLPT, HSK) ※ Official record must be currently valid	applicable person	applicable person		-Official record must be currently valid -The test score of your native language is not valid
11	A certificate of Test of Proficiency in Korean (TOPIK) or a certificate of Korean Language Course at Institutes of Korean Universities	applicable person	applicable person		-Official record must be currently valid
12	A certificate of Enrollment from University		○	○	The notarized translation is valid for 3 months from the notarization date.
13	An academic transcript from Univ. (or College) ※ (Specify Required Credits for Graduation, Specific GPA on a 100 point grade scale basis or specify the original grade scale)		○	○	The notarized translation is valid for 3 months from the notarization date.
14	A certificate of (expected) graduation from Univ. (or College)		○	○	
15	Self-introduction and study plan	applicable person			For Medical Department Applicants Only
16	Portfolio	applicable person	applicable person		Design department (Crafts/Visual Design/Industrial Design)/Global School of Arts/Sports science applicants only (13p)
*	A proof for your final education	For the final successful applicants, submit with reference to page 24~25			

※ All translation notarization must be issued by the proper authorities in the applicant's home country except for unavoidable cases.

Note: 1) The documents should be translated and notarized either in Korean or English if they were written in languages other than Korean or English. 2) Successful candidates must submit certificate of graduation and certificate of enrollment with an Apostille issued from the government authorities or the documents notarized/translated by Korean embassy (consulate) in the applicant's home country 3) Successful candidates from countries that are not member nations of Apostille should submit the documents with consular legalization issued from Korean consulate in the applicant's home country. (※ Must be received by Chung-Ang University by January 10, 2025 (Fri).)

(Submit documents by referring to the reference table below for academic background certification documents.)

11 Notes on Document Submission

Classification	Contents
Submit Period	September 23, 2024 (Mon) 09:00 ~ October 11, 2024 (Fri) 18:00
Notes on Document Submission	<ul style="list-style-type: none"> ○ All documents submitted must be originals. ○ If you need to submit a copy for unavoidable reasons, the original must be verified by the university's International Office representative. ○ Any documents written in languages other than English or Korean must be accompanied by a Korean translation certified by a public notary. ○ Applicants who apply for two departments should print out both the 1st and 2nd choice application forms. These forms should be submitted along with one copy of the admission documents. ○ After the online application, a hard copy of the application forms and required documents must be placed in a mailing envelope, on which the given envelope cover (printable from the web application system) is glued, and be mailed to Office of International Affairs. ○ If different names are used among the submitted documents, proper documents issued by the legal authorities in the applicant's home country must also be submitted to prove that all the names refer to the same person, the applicant. ○ The University reserves the right to demand additional documents to prove or verify the authenticity of submissions or eligibility. ○ The submitted documents will not be returned to applicants. ○ Any inaccurate information in the documents or incomplete documents result in the exclusion of the applicant from consideration.
Portfolio	<ul style="list-style-type: none"> ○ Applicable majors : Design (Crafts, Industrial Design, Visual Design), Global School of Arts, Sports science ○ Applicants for the above department must submit their portfolio by October 18, 2024 (Fri).
Scholarship-related documents	Scholarship-related documents (TOPIK certificate, Korean Language School certificates) are valid only if submitted by December 20, 2024 (Fri).
Academic Background Documents	<ul style="list-style-type: none"> ○ Successful candidates must submit certificate of graduation and certificate of registration with an Apostille issued from the government authorities or the documents notarized/translated by Korean embassy (consulate) in the applicant's home country (Refer to 25p for Chinese students) ○ Submission Deadline : January 10, 2025 (Fri) 17:00 ※ If not documents are not submitted, your admission will be canceled. ※ Graduates from educational institutions in Japan who are expected to graduate in March 2025 must submit their final academic documents by April 30, 2025.
Notes	<ul style="list-style-type: none"> ○ Other issues not dealt within this guidebook will be handled based upon the decision of the Commission of University Admission Management of CAU. ○ Accepted candidates will be automatically subscribed to National Health Insurance system.

12 Scholarship & Tuition fee

A. For 1st semester

Classification	Scholarship Conditions	Benefit
Tuition fee	Among applicants who have completed the level-4 Korean Language Course at the CAU Institute of International Education	30% reduction in tuition
	Among applicants who have completed the level-5 (or higher) Korean Language Course at the CAU Institute of International Education	50% reduction in tuition
	Those who have completed level 5 or higher at the Language Education Center at other universities (educational internationalization competency certification universities)	30% reduction in tuition
	TOPIK level 5	50% reduction in tuition
	TOPIK level 6	100% of tuition fee is waived

- This Scholarship is not available for School of Medicine.
- Multiple benefits of scholarships are allowed within the tuition fee limit.
- Scholarship-related documents (TOPIK certificate, Korean Language School certificates) are valid only if submitted by December 20, 2024 (Fri).

B. From 2nd semester until the minimum amount of time required to complete a degree:

In accordance with the school regulations, it is paid to those with excellent grades in the previous semester.

Payment amount
1) 100% of tuition fee waived for the students whose GPA for the previous semester was 4.3 or higher.
2) 50% of tuition fee waived for the students whose GPA for the previous semester was 4.0 or higher.
3) 30% of tuition fee waived for the students whose GPA for the previous semester was 3.7 or higher.
4) 20% of tuition fee waived for the students whose GPA for the previous semester was 3.2 or higher.

- In case of losing foreign nationality (and acquiring Korean nationality), the student will no longer be eligible for this scholarship.
- The scholarship standard is subject to change according to relevant policies.

C. Tuition fee (Based on the 2024 academic year)

College	Tuition fee for the first semester	Tuition fee for the second semester
Humanities, Social Sciences, Business & Economics	4,844,000 KRW(3,5000 USD)	4,648,000 KRW(3,4000 USD)
Natural Sciences, Biotechnology and Natural Resources	5,612,000 KRW(4,100 USD)	5,416,000 KRW(4,000 USD)
Medicine	7,700,000 KRW (5,7000 USD)	7,504,000 KRW(5,5000 USD)
Engineering, ICT Engineering, Software, Arts and Technology	6,362,000 KRW(4,7000 USD)	6,166,000 KRW(4,5000 USD)
Arts	Design, Global School of Arts, Performing Arts and Media(Photography, Dance)	6,404,000 KRW(4,7000 USD)
	Music, Korean Music	6,603,000 KRW(4,8000 USD)
	Performing Arts and Media [Theatre(Acting), Film Studies, Theatre and Film Design]	6,462,000 KRW(4,7000 USD)
Sports	5,765,000 KRW(4,2000 USD)	5,569,000 KRW(4,1000 USD)

- The tuition fee is subject to change.

13 Student Visa (D-2) Application

Classification	Students who are residing in Korea	Students who are residing abroad
Documents required	<ul style="list-style-type: none"> - Application form, passport, one photo - Foreign Registration Card (Only applicable for current residents) - Document of residency - Certificate of Admission, Business License of CAU 	<ul style="list-style-type: none"> - Application form, passport, one photo - Certificate of Admission, Business License of CAU (To be sent by email)

※ Depending on the status of your residency, please make sure to contact the relevant immigration office or the Korean embassy of your country in advance for the documents required for visa application.

※ Depending on the student's status, additional documents may be requested by the relevant organization during visa application.

14 Application for 'Certificate of Admission'

- A. To apply for a student visa (D-2), please refer to the 'Successful Applicants' Guide.
- B. Successful applicants who do not meet the language requirements will be required to obtain a Studying Korean Language visa (D-4) upon admission to the Korean language course, and will be notified individually.

15 Required Documents for Certificate of Admission Issuance

A. Issuance of Bank Balance Certificate

Classification	Contents
Documents	Certificate of bank balance under the name of the applicant or parents
Issuance Criteria	Bank balance certificate in the name of the applicant or parent issued within the last one month based from the date of visa issuance (change) application date.
Submission Period	Only admitted students need to submit during the given COA application period ※ Do not submit with admission documents
Number of Issuances	1 copy, Submission to University
Deposit Amount	More than 20,000,000KRW / 16,000 USD / 110,000 CNY / 380,000,000 VND
Term of Validity (Chinese Bank)	Balance amount of Chinese banks need to be frozen until March 31, 2025
Note	<ul style="list-style-type: none"> ○ The submission criteria are subject to change depending on the change in the guidelines of the Immigration Office. ○ Student can submit Bank balance certificate by Korean Bank, if they apply for their visa change in Korea. ○ Additional documents may be requested by relevant government organization. ○ The acceptance of the submitted balance statement may be subject to interpretation by the Immigration Department of the Ministry of Justice.

※ The criteria for submitting the standard admission certificate application and balance certificate for successful applicants who do not meet the Korean language requirements will be announced at a later date.

B. Documents to Prove Final Education for Visa Issuance: Academic Certificate Document

Classification		Require Documents		
		Certificate of Graduation from High School	Certificate of Enrollment from University	Certificate of Graduation from University/College
High School	graduate	√		
University (4 year course)	currently enrolled/ expected graduate	√	√	
University (4 year course)/ College	graduate			√

• **Regarding the certificate mentioned above, please refer to the authentication method for each academic certification document criteria provided below.**

☐ Authentication method for each document confirming final education.

Classification	Academic Background Documents										
	China	Non-China									
		Apostille countries	Non Apostille countries								
High school diploma/degree	<p>■ Academic High School : Need to submit the degree report issued by the certification center owned by China government (Ministry of Education) www.chsi.com.cn</p> <p>■ Business/Vocational High School : Choose one among below cases.</p> <table border="1"> <tr> <td>Regular Specialized Secondary Schools (普通中专)</td> <td> <p>① Online Issuance</p> <p>i) Graduation certificate issued by a local education authority : Verification by Apostille document</p> <p>*Only acceptable if authenticity of the documents can be verified online</p> </td> </tr> <tr> <td>Vocational High Schools (职业高中)</td> <td> <p>② Offline Issuance ('School Information Confirmation Form (Attachment 1) is required)</p> <p>i) Graduation certificate issued by a local education authority : Verification by Apostille document</p> </td> </tr> <tr> <td>Adult Specialized Secondary Schools (成人中专)</td> <td> <p>ii) Certificate of graduation issued by the school: Confirmation by the Ministry of Education + Verification by Apostille document</p> </td> </tr> <tr> <td>Skilled Workers Schools (技工学校)</td> <td> <p>Human Resources and Social Security official website (http://www.mohrss.gov.cn/)</p> <p>Online verification copy + Verification by Apostille document</p> <p>*Only acceptable if authenticity of the documents can be verified online</p> </td> </tr> </table> <p>■ Other accredited schools Certificate of graduation issued by the school +Verification from Apostille document</p> <p>※ Certificate of Establishment Permit (事业单位法人证书) or License for the Publication of a Private School (民办学校办学许可证) is required. (Only academic curriculum is recognized. Notarization is not required.)</p>	Regular Specialized Secondary Schools (普通中专)	<p>① Online Issuance</p> <p>i) Graduation certificate issued by a local education authority : Verification by Apostille document</p> <p>*Only acceptable if authenticity of the documents can be verified online</p>	Vocational High Schools (职业高中)	<p>② Offline Issuance ('School Information Confirmation Form (Attachment 1) is required)</p> <p>i) Graduation certificate issued by a local education authority : Verification by Apostille document</p>	Adult Specialized Secondary Schools (成人中专)	<p>ii) Certificate of graduation issued by the school: Confirmation by the Ministry of Education + Verification by Apostille document</p>	Skilled Workers Schools (技工学校)	<p>Human Resources and Social Security official website (http://www.mohrss.gov.cn/)</p> <p>Online verification copy + Verification by Apostille document</p> <p>*Only acceptable if authenticity of the documents can be verified online</p>	Submit Apostille document or document with 'Consular Authentication' from the Korean consulate in your country.	submit the documents notarized/ translated by Korean embassy (consulate) in your country
Regular Specialized Secondary Schools (普通中专)	<p>① Online Issuance</p> <p>i) Graduation certificate issued by a local education authority : Verification by Apostille document</p> <p>*Only acceptable if authenticity of the documents can be verified online</p>										
Vocational High Schools (职业高中)	<p>② Offline Issuance ('School Information Confirmation Form (Attachment 1) is required)</p> <p>i) Graduation certificate issued by a local education authority : Verification by Apostille document</p>										
Adult Specialized Secondary Schools (成人中专)	<p>ii) Certificate of graduation issued by the school: Confirmation by the Ministry of Education + Verification by Apostille document</p>										
Skilled Workers Schools (技工学校)	<p>Human Resources and Social Security official website (http://www.mohrss.gov.cn/)</p> <p>Online verification copy + Verification by Apostille document</p> <p>*Only acceptable if authenticity of the documents can be verified online</p>										
University (4 years) enrollment (completion) certificate	<p>the degree report issued by the certification center owned by China government (Ministry of Education) www.chsi.com.cn</p>										
University (4 years)/ College Diploma/ Certificate of Graduation											

※ For those who have obtained their education or degree in Korea: Graduation certificates issued by domestic high schools and universities (no additional notarization required).

Precautions when submitting documents

- In the case of prospective graduates, after graduation, you must submit the academic certification documents related to graduation by February 27, 2025 (Thur).
- If you are unable to submit your certificate, you will be restricted from visa issuance and your admission may be canceled.
- These items listed above may change according to immigration regulations.

16 List of International Education Quality Assurance Universities (2023) (2024.3.1.-2025.2.28)

Classification	Name
University (108 schools)	가천대학교, 가톨릭대학교, 강릉원주대학교, 강원대학교, 건국대학교, 건국대학교(글로벌), 건양대학교, 경남대학교, 경북대학교, 경상국립대학교, 경성대학교, 경운대학교, 경일대학교, 경희대학교, 계명대학교, 고려대학교, 고려대학교(세종), 광운대학교, 광주과학기술원, 광주대학교, 국민대학교, 군산대학교, 김천대학교, 나사렛대학교, 남서울대학교, 단국대학교, 대구가톨릭대학교, 대구한의대학교, 대전대학교, 덕성여자대학교, 동국대학교, 동국대학교(WISE), 동명대학교, 동서대학교, 동신대학교, 동아대학교, 동의대학교, 명지대학교, 목원대학교, 배재대학교, 백석대학교, 부경대학교, 부산대학교, 부산외국어대학교, 서강대학교, 서경대학교, 서울과학기술대학교, 서울대학교, 서울시립대학교, 서울신학대학교, 서울여자대학교, 선문대학교, 성결대학교, 성균관대학교, 성신여자대학교, 세명대학교, 세종대학교, 숙명여자대학교, 순천향대학교, 송실대학교, 신라대학교, 신한대학교, 아주대학교, 안동대학교, 안양대학교, 연세대학교, 연세대학교(미래), 영남대학교, 영산대학교, 우석대학교, 우송대학교, 울산과학기술원, 울산대학교, 원광대학교, 이화여자대학교, 인제대학교, 인천대학교, 인하대학교, 전남대학교, 전북대학교, 제주대학교, 중부대학교, 중앙대학교, 창원대학교, 청주대학교, 충남대학교, 충북대학교, 포항공과대학교, 한국공학대학교, 한국과학기술원, 한국교원대학교, 한국교통대학교, 한국기술교육대학교, 한국외국어대학교, 한국항공대학교, 한국해양대학교, 한남대학교, 한동대학교, 한림대학교, 한밭대학교, 한서대학교, 한성대학교, 한세대학교, 한양대학교, 한양대학교(ERICA), 호남대학교, 호서대학교, 홍익대학교

17 How to Enter Grades on Application Website

- A. Enter the average score based on a 100 point scale of your school-issued academic record.
- B. If the school-issued transcript does not display the average score, students should calculate and enter grades by using the grade calculation Excel form on the application website.
- C. Grading Terms

Classification	School System	Grading Terms	Quota
Freshmen	High School (3 years)	• All semesters	Enter the average score based on a 100 point scale e.g., 85/100
	High School (5 years)	• The last six semesters	
Transfer Admission for 2 nd year	Junior College	• All semesters	
	University (4 years)	• First two semesters	
Transfer Admission for 3 rd year	Junior College	• All semesters	
	University (4 years)	• First four semesters	
Junior College (5 years)	Freshmen	First six semesters	
	Transfer Admission	Last four semesters	

학교 정보 확인서 学校信息确认书				
유학생 인적사항 留学生 个人信息	성명 姓名		생년월일 出生日期	
	국적 国籍		여권번호 护照号码	
	진학 예정 대학 拟入学大学名称		전공명 专业名称	
	전화번호 联系电话		e-mail 电子邮箱	
학교 정보 学校信息	졸업 학교명 (졸업일) 毕业学校名称 (毕业日期)	(졸업일 毕业日期: 2024. . .)		
	학교 유형 学校类型	보통중등전문학교 普通中专() 직업고등학교 职业高中() 성인중등전문학교 成人中专() 기타 其他()		
	교육과정 教育种类	고등학교 학력과정 高中阶段学历教育() 고등학교 비학력과정 高中阶段非学历教育() <small>※ 비학력 과정의 경우 유학비자 발급 불가 非学历教育学生不能获得韩国留学签证</small>		
	소재지 学校地址			
	전화번호 学校电话			
	홈페이지 学校官网			
교직원 연락정보 教职工 联系信息	소속 및 직위 所属部门及职位			
	성명 姓名	(인 또는 서명) (盖章或签名)	전화번호 联系电话	
<p>본인은 상기 학교 정보 등 기재 내용이 사실과 다름없음을 서약하며, 허위 사실 기재 시 대한민국 법령에 따라 처벌받을 수 있음을 확인합니다.</p> <p>本人保证，以上所填写的学校信息等内容均属实。本人理解，以上信息如有虚假，可能会受到韩国相关法律法规的处罚。特此确认。</p> <p style="text-align: right;">20 . . .</p> <p style="text-align: right;">유학생 본인 留学生本人 (서명 签名)</p>				
<p>* 2부 작성 후 교육기관 및 재외공관에 각각 제출</p> <p>本确认书需要一式两份。一份交拟入学大学，一份交韩国驻外使领馆。</p>				

2025 Spring Graduate School Admission Guide for International Students



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1916

Established



15

Colleges



Top 10

Korean University



17

Graduate Programs



600⁺

Partnered Universities



1,000⁺

English Courses



\$400M

5-year Government Funding



33,000⁺

Students



5,000⁺

International Students



4,000⁺

Faculty & Staff



64th

QS Asian University
Rankings



101st

QS Ranking in Nursing



151st

QS Ranking in Architecture
and Built Environment



151st

QS Ranking in Pharmacy
and Pharmacology



3,000⁺

On-campus Dormitory

Hot Location

Center of Seoul, between two subway stops(line7,9), 10 minutes from Han River/Gangnam/Korea's Wall Street/Many Heritage Sites.

Qualifications

Top 3 Largest International Student Population in Korea, AACSB-Accredited, 5th Domestic Private University Ranking, \$4M Government funding provided in 2023.

Scholarships & Internships

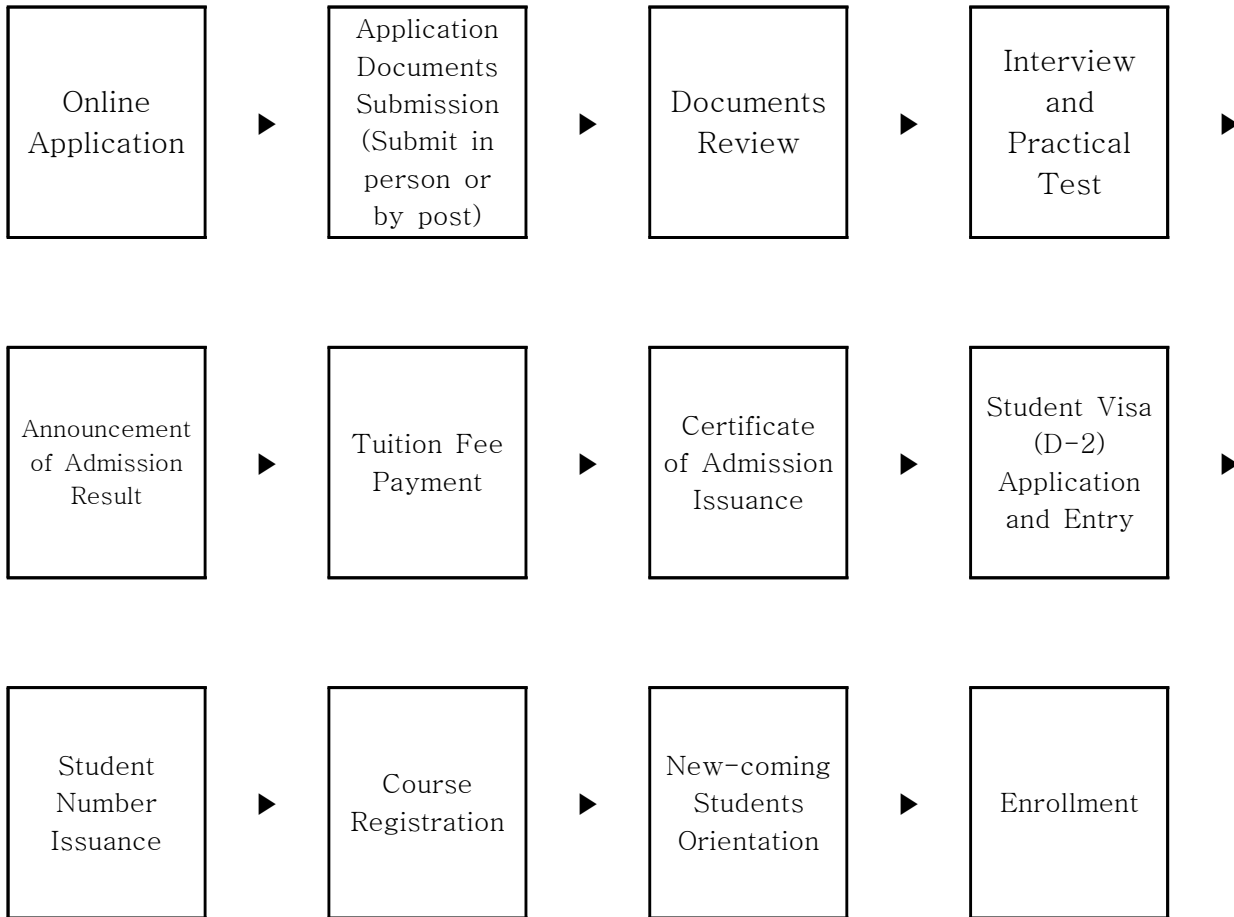
Offers on-campus internships to over 100 exchange students per semester (Avg. \$500/month)

Specialized Programming for Exchange Students

Global Buddy Program, Global Community Center, Global Week Events, dormitory capacity of 2,500 students



Graduate School Application Process



2025 Spring Semester Changes

1. Major Changes

- New Major in English Language and Literature Department: Cultural Diversity

2. Submission document Changes

- Department of Literary and Art Contents: New portfolio submission requirement

2. Expanded English language Proficiency Standards

Present	Changes (2025 Spring Semester)
TOEFL PBT 530 (CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 (or a nationally recognized English proficiency test with a corresponding score)	TOEFL PBT 530 (CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600, TOEIC 800 (or a nationally recognized English proficiency test with a corresponding score)

1. Admission Schedule

Section	Schedule	Notes
Online Application	2024. 10. 21.(Mon) ~ 2024 11. 18.(Mon)	http://uwayapply.com or http://oia.cau.ac.kr
Document Submission	Due 2024. 11. 20.(Wed) 18:00 KST	- Submit in person or by post - Refer to the list of required documents - Mail submissions postmarked before the deadline will be accepted.
Phone Interview (Students outside of Korea)	2024. 12. 02.(Mon) ~ 2024. 12. 07.(Sat) [Humanities-Social Science/Department of Music]	▶ Only for the students who are outside of Korea: Input a <u>foreign (outside of Korea) phone number</u> . Marking the "Staying out of Korea (국외거주)" section is required on your online application. - Phone interview will be announced by each department respectively - Only applicants staying out of Korea can leave their overseas contact methods
	2024. 12 9.(Mon) ~ 2024. 12. 14.(Sat) [Natural Science/Engineering/Medicine/Arts Division]	
Interview * (Including Practical Test)	2024. 12. 07.(Sat) [Humanities-Social Science/Department of Music]	- Time and place of the interview will be announced by departments.
	2024. 12. 14.(Sat) [Natural Science/Engineering/Medicine/Arts Division]	
	▶ Practical Test-Music(Master's and Ph.D), Korean Music(Master's), Dance(Practice)(Master's)	
Announcement of Admission Result	Scheduled 2024. 12. 27.(Fri) 16:00 KST	Office of Int'l Affairs website * http://oia.cau.ac.kr ▶ Students should check on the website. Individual notice will not be provided.

※ The schedule may be changed

※ The schedule is based on Korean time (KST).

▶ Office of International Affairs

Email	Phone number	Homepage
gsadmin@cau.ac.kr	02-820-6532, 6272, 6743	oia.cau.ac.kr

This admission guide has been prepared in languages other than Korean. If there is a discrepancy between the Korean admission guide and guides in other languages, the Korean version will take precedence.

2. Available Departments and Programs

* Academic & Department Information (Refer to http://graduate.cau.ac.kr/2018_en/department02.php)

Division	Course	Departments	Departmental Track(Majors)	Degree Program			Comments (Test/Portfolio)	
				Master's	Ph.D.	Joint Master's & Ph.D.		
Humanities- Social Science (Seoul)	General	Korean Language and Literature	Korean Linguistics, Classical Korean Literature, Contemporary Korean Literature	O	O	O		
		English Language and Literature	Korean Language Education for Foreigners, Humanities Convergence and Contents	O	O	O		
		European Languages and Cultures	German Language and Literature (German Literature, Cultural Criticism)	English Linguistics, English Literature, Bibliotherapy and Counseling, Cultural Diversity	O	O	O	
			French Language and Literature (French Linguistics, French Literature)		O	O	O	
		Japanese Language and Literature	Japanese Linguistics, Japanese Literature, Japanese Culture	O	O	O		
		Psychology	Psychology	O	O	O	Statistics & English Test	
		Philosophy	Eastern Philosophy, Western Philosophy, Philosophy of Art(Ph.D. Only)	O	O	O		
		History	Korean History, Asian History, Western History	O	O	O		
		Library and Information Science	Library and Information Science	Organization of Knowledge, Bibliography, Information Science,	O	O	X	
			Records and Archives Management	Records and Archives Management	O	O	X	
		*Education	Educational Technology, Counseling Psychology, Lifelong Education, Educational Psychology, Educational Measurement & Evaluation, Educational Policy & Administration	O	O	O		
		Early Childhood Education	Early Childhood Education	O	O	X		
		English Education	Second Language Learning, ELT Curriculum and Language Testing, Early Childhood English Education, Computer-Assisted Language Learning	O	O	O		
		Physical Education	Sport Culture, Social Psychology in Sport, Sport Education for Youth, **Leisure and Sport Industry, Sport Science and Medicine	O	O	O		
		Law	Constitutional Law, Administrative Law, Criminal Law, International Law, Civil Law, Commercial Law, Social Law, Basic Law	O	O	O		
		Political Science and International Relations	Korean Politics, International Relations, Comparative and Area Studies	O	O	O		
		Public Administration	Public Administration	O	O	O		
		*Economics	Economic Analysis, Policy Analysis	O	O	O		
		Business Administration	Human Resource Management/Organizational Behavior, Strategy/International Management, Finance, ISOM/Business Analytics, Marketing	O	O	O	Statistics, Korean Test	
		International Trade and Logistics	International Trade, International Logistics	O	O	O		
		Accounting	Accounting	O	O	O		
		*Social Welfare	Social Work Practice, Social Service, Social Policy	O	O	X	English Test	
		Media & Communication	Media & Communication	O	O	X	(Ph.D.) Major & English Test	
		Advertising and Public Relations	Advertising, Public relations	O	O	O		
		Urban Planning and Real Estate	Urban Planning, Real Estate	O	O	O		
		Sociology	Sociology	O	O	X	English Test	
Statistics & Data Science	Statistics	O	O	O	Mathematical Statistics Test			
Sport Science	Sport & Exercise Psychology/Athletic Counseling, Sport Industry & Management, Sport Culture & Leisure, Sport Coaching, Sport Physiology & Rehabilitation, Sport Information Technology	O	O	X				

*Marked departments are subject to take part in 4th stage BK21 Program.

Division	Course	Departments	Departmental Track(Majors)	Degree Program			Comments (Test/Portfolio)	
				Master's	Ph.D.	Joint Master's & Ph.D.		
Humanities-Social Science (Seoul)	Interdisciplinary	Child and Youth Studies	Youth Studies, Child Welfare Studies, Family Studies	O	O	X		
		Cultural Properties	Folklore, Museum Studies, Analysis and Conservation Science of Cultural Properties, Digital Heritage	O	O	O		
		Northeast Asia Studies	Chinese Regional Study	Chinese Linguistics & Literature, Chinese Cultural Industry, Chinese Politics & Economy	O	O	O	
			Russian Culture	Russian Culture	O	O	O	
		Development and Co-operation with North Korea	Development and Cooperation with North Korea	O	O	O		
		Contemporary Cultural Studies	Cultural Studies, Cultural Planning	O	O	X		
		Art Management	Public Performance Directing, Cultural Urban Management, Contents Directing	O	O	O		
		German and European Studies	German and European Studies	O	O	X		
		*Convergence Security	Industrial Security Management, Industrial Security Technology	O	O	O		
		Human Resource Development	Human Resource Development	X	O	X		
Entrepreneurship	Entrepreneurial Management, Entrepreneurial Consulting	X	O	X				
Parliamentary Affairs	Parliamentary Affairs	O	O	O				
ICT Safety	ICT Safety	O	O	X				
Natural Science (Seoul)	General	*Physics	Solid State Physics, Astrophysics, Particle Physics, Optics, Plasma Physics	O	O	O		
		*Chemistry	Physical Chemistry, Organic Chemistry, Inorganic Chemistry, Analytical Chemistry, Biochemistry, Bio/Energy Photochemistry	O	O	O		
		*Life Science	Environmental and Biological Systems, Cell Physiology, Molecular Biology	O	O	O		
		Mathematics	Analysis, Algebra, Topology and Geometry, Probability, Applied Mathematics	O	O	O		
		Nursing	Nursing ※ Joint Master's & Ph.D. Program is available for full-time students only.	O	O	O		
		Pharmacy	Health, Social and Clinical Pharmacy, Bio-Pharmaceutical Science, Medicinal Science, Industrial Pharmaceutical Science	O	O	O		
	*Global Innovative Drugs	Global Innovative Drugs	O	O	O			
Interdisciplinary	Pharmaceutical Industry	Pharmaceutical Global Marketing, Drug Approval System, Pharmaceutical Outcomes Research, Pharmaceutical Innovation Management	O	X	X			
Natural Science (Da Vinci)	General	*Systems Biotechnology	Systems Biotechnology	O	O	O		
		*Animal Science and Technology	Animal Biotechnology, Animal Resources Technology, Animal Nutrition and Behavior/Welfare	O	O	O		
		Food Science and Technology	Food System Engineering, Integrative Food and Bioresource	O	O	O		
		Plant Science and Technology	Natural Product Science, Plant Molecular Breeding, Physiology and Pathology	O	O	O		
		Food & Nutrition	Nutrition Science, Food Science	O	O	O		
		Food Safety and Regulatory Science	Food Safety and Regulatory Science	O	O	O		
※ English Thesis Required Majors - All			Doctoral Degree Program					
Medicine (Seoul)	General	Medicine	Anatomy, Physiology, Biochemistry, Pathology, Pharmacology, Microbiology, Preventive Medicine, Medical Environment Biology, Biomedical Science, Internal Medicine, Surgery, Obstetrics & Gynecology, Pediatrics, Psychiatry, Orthopaedics, Neuro Surgery, Plastic and Reconstructive Surgery, Chest Surgery, Anesthesiology and Pain Medicine, Neurology, Dermatology, Urology, Ophthalmology, Otolaryngology, Medical Imaging, Laboratory Medicine, Rehabilitation, Emergency Medicine, Dentistry, Family Medicine, Medical Education ※ Joint Master's & Ph.D. Program is available for full-time students only.	O	O	O		

*Marked departments are subject to take part in 4th stage BK21 Program.

*Departments of Science/Engineering/Medicine are required to write their graduation thesis in English. For more information, please check the department regulations.

Division	Course	Departments		Departmental Track(Majors)	Degree Program			Comments (Test,/Portfolio)		
					Master's	Ph.D.	Joint Master & Ph.D.			
Engineering (Seoul)	General	Civil Engineering	Civil Engineering	Structure Engineering, Geotechnical Engineering, Environmental Engineering, Transportation Engineering, River and Coastal Engineering, Construction Project Management	O	O	O			
			Urban Engineering	Urban Engineering	O	O	O			
		Architecture		Theory and Design of Architecture, Environmental Design in Architecture, Site and Urban Design	O	O	O	Portfolio		
		*Chemical Engineering		Chemical Engineering	O	O	O			
		*Mechanical Engineering		Thermal/Fluid/Energy, Solid/Material, Design/Manufacturing, System/Control, Robotics and Technology Convergence	O	O	O			
		Electrical and Electronics Engineering		Electrical and Electronics Engineering	O	O	O			
		*Computer Science and Engineering		System Software, Application Software, Big Data, Cyber-Physical Systems	O	O	O			
		Architectural Engineering		Engineering procurement construction management, Architectural structure, Building equipment and Energy	O	O	O			
		Integrative Engineering		Nano Engineering, Bio Engineering	O	O	O			
		Energy Systems Engineering		Mechanical Energy Engineering, Electric Energy Engineering, Nuclear Energy Engineering	O	O	O			
		*Intelligent Energy and Industry		AI/IoT/Big Data Based Future Energy Industry, Future Energy Materials and Process, Future Renewable Energy and Clean Thermal Power, Intelligent Energy Market and Business, Smart Energy City and Zero Energy Infra, Intelligent Energy Transition Service and Smart Grid	O	O	O			
		Artificial Intelligence(AI)		AI-Core, AI-Application	O	O	O			
		Engineering (Da Vinci)	Interdisciplinary	Mechanical System Engineering		Thermal/Fluid/Energy, Mechanics/Materials, Electrical/Electronics, Civil/Architecture	O	X	X	
				*Smart Cities		Smart Planning, Construction & Information System, Smart Energy & Environment, Smart Mobility	O	O	O	
Advanced Materials Engineering				Advanced Materials	O	O	O			
Intelligent Semiconductor Engineering				Intelligent Semiconductor Engineering	O	O	O			
Engineering (Da Vinci)	Interdisciplinary	Convergence Technology of Sports		Sport Engineering, Sport Information Technology, Sport Video & Image Engineering	O	X	X			
Art (Seoul)	General	Korean Music (Theory)	Music	Music(Theory)	X	O	X			
			Korean Music	Korean Music(Theory)						
		Korean Music		Vocal, Instruments, Composition, Conductor, Theory, Musical Drama, Study of Percussion	O	X	X	Practical Test		
			Western Painting							
			Korean Painting							
		Plastic Art & Photography		Fine Art Photography Applied Photography	O	X	X	Portfolio		
			Sculpture							
			Art Science ※Ph.D Program is available through interdisciplinary course in Art Science department.		O	X	X			
		Design		Visual Design						
			Industrial Design		O	O	O	Portfolio		
Space Design										
Craft Design										
Fashion		Fashion Design, Fashion Industry	X	O	X					
	Fashion Design, Fashion Industry ※Ph.D Program is available in Design department.		O	X	X					

*Marked departments are subject to take part in 4th stage BK21 Program.

Division	Course	Departments		Departmental Track(Majors)	Degree Program			Comments (Test/Portfolio)
					Master's	Ph.D.	Joint Master & Ph.D.	
Art (Seoul)	General	Performing Arts	Theatre	Theatre Studies, Acting, Directing	O	O (Theatre)	X	
			Theatre and Film Design	Design for Theatre and Film	O	X	X	Portfolio
			Dance	Dance Studies, Choreography	O	O (Dance)	O (Dance)	
	Interdisciplinary	Art Science		Art Theory, Art Contents	X	O	X	
Literary and Art Contents		Imagery Contents, Storytelling Contents, Literary Criticism	O	O	X	Portfolio		
Arts (Da Vinci)	General	Dance(Practice)		Contemporary Dance, Ballet, Korean Dance	O	O	X	(Master's Practical Test (PhD) Portfolio)
		Music	Orchestral Music, Voice Music, Composition, Conducting, Piano Performance, Piano Pedagogy, Piano Accompanying, Screen Music		O	X	X	Practical Test
			Composition, Performance *Doctor of Music Arts		X	O	X	
	Interdisciplinary	New Media Art		Conceptual Media Art, Practical Media Art	O	X	X	Portfolio or research plan

*Marked departments are subject to take part in 4th stage BK21 Program.

*Departments of Science/Engineering/Medicine are required to write their graduation thesis in English. For more information, please check the department regulations.

※ The Course of Study (Course Work)

Degree	Master's	Ph.D.	Joint Master's & Ph.D.
All Majors	2 Years(4 Semesters)	2 Years(4 Semesters)	4 Years(8 Semesters)
Department of Dance(Practice)	2.5 Years(5 Semesters)	2.5 Years(5 Semesters)	-

- Department of Dance has separate academic rules and regulations due to it's practical curriculum.

3. Eligibility for Application

Section	Qualifications	
Nationality	Foreigner	Foreign nationals whose both parents hold foreign citizenship. (Non-Korean students whose parents are both Non-Korean.)
	16-years Education Foreigner	An applicant who is a foreigner(Non-Korean), and completed all educational courses or degrees in a foreign country for more than 16 years equivalent to primary, secondary and university education.
Degree	Master's or Joint Master's & Ph.D. Program	① Applicants who hold a Bachelor's degree (or Certificate of Expected Graduation) from an accredited undergraduate institution. ② Applicants can apply for a different major from their previous degree. ※ (Exception) Department of Dance (Practice): Only eligible for applicants who majored in Dance. ③ Applicants who are expected graduates should submit their graduation certificate before February 28th, 2025. However, expected graduates that have completed their coursework at institutions in Japan may submit the certificate by March 31st, 2025.
	Doctoral Program	① Applicants who hold a Master's degree from an accredited graduate institution ② Applicants can apply for a different major from their previous degree. ※ (Exception) Department of Dance (Practice): Only eligible for applicants who majored in Dance. ③ Applicants who are expected graduates should submit their graduation certificate before February 28th, 2025. However, expected graduates that have completed their coursework at institutions in Japan may submit the certificate by March 31st, 2025.
Language	- Korean Language TOPIK, TOPIK IBT level 3 or higher ※ (Exception) Department of Sport Science & Department of Dance (Practice): Students who have TOPIK level 2 are also eligible to apply. However, the students should take a minimum of 300 hours worth of Korean Language Classes at CAU Language Institute within 1 year from the admission.	
	- English Language TOEFL PBT 530 (CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600, TOEIC 800 (or a nationally recognized English proficiency test with a corresponding score) ※ Available Departments: Humanities (International Trade and Logistics – International Logistics Major); Engineering, Natural Science, Medicine Division - Exemption Applicants who meet any of the following criteria can receive an exemption. ① Applicants who achieved Bachelor, Master's, Doctoral degree in English speaking countries (New Zealand, USA, Ireland, UK, Canada, Australia only). This condition is only applicable to applicants applying for majors from International Trade and Logistics (International Logistics Major), Natural Science, Engineering, and Medicine Division. ② Applicants who have completed Korean language course Level 4 or higher at an affiliated Korean University or who are taking course Level 5 or higher in a Korean Language Institute. (Please refer to p. 23 of the Korean version for the list of IEQAS (International Education Quality Assurance System) universities.) ③ Applicants who have completed a degree in Korean Language major at university. ④ Applicants who have obtained degrees (Bachelor's or higher) from a university in Korea. ⑤ Admission for Government Scholarship Program will require different qualification based on the scholarship conditions and guidelines. ⑥ Applicants who have completed Sejong Hakdang Korean Intermediate 2 course or higher	

※ Degrees obtained through the Higher Education Certificate in China and overseas qualification tests (such as GEDs in the U.S. and Canada) are not recognized.

※ Notice

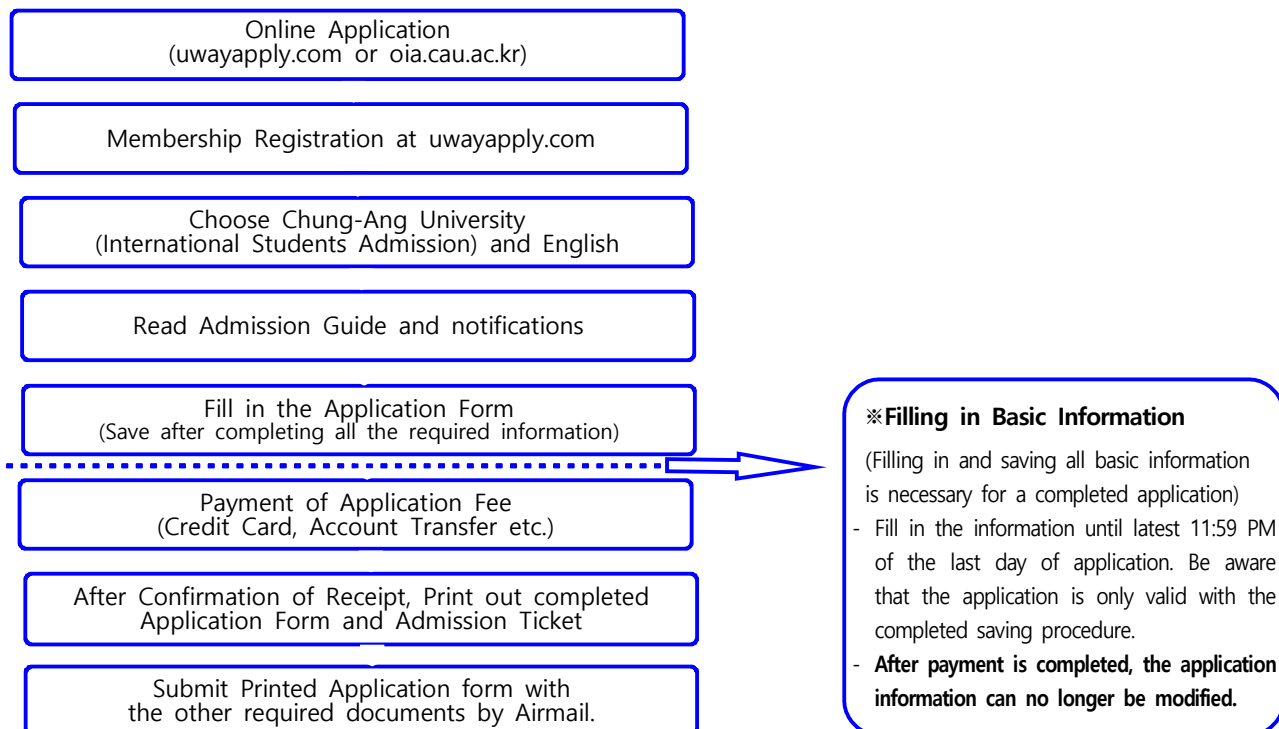
1. Applicants who have Korean citizenship are not eligible for International Students Admission.
(Dual Citizenship holders, one of the two being Korean Citizenship, are not eligible for applying either.)
2. Only applicants who acquired Foreign Citizenship before Elementary School are eligible for International Students Admission. The student and both his/her parents should submit the proof regarding the cancellation of registration of their Korean nationality.
3. Korean Language Proficiency is the main requirement for admission. Departments available for application based on English Proficiency are stated below.
4. Graduation Qualification: Successful applicants must obtain TOPIK Level 4 or higher before dissertation examination in order to graduate. (except Engineering, Natural Science, Medicine Division)
5. The submitted TOPIK or English language proficiency certificate should be an **original copy within its expiry date.**

4. Application Process (Online Application Only)

(1) Online Application

Uway Apply	Homepage of OIA
https://uwayapply.com	https://oia.cau.ac.kr

(2) Application Process



(3) Application Fee

Application Fee(General)	Application Fee(For Dept. with Practical Test)
100,000 Korean won (Approximately 85 USD)	130,000 Korean won (Approximately 110 USD)

※ **Departments with Practical Test:** Music(Master's, Ph.D.), Korean Music(Master's), Dance(Practice)(Master's)

(4) Notice

- (A) Application form can not be edited, so it is necessary to complete the revision before paying the application fee.
- (B) After paying the application fee, if you can find the Application ID number, your application has been successful.
- (C) After the application deadline, it is not possible to edit the application form, cancel the application, or refund the application fee.
- (D) Print out the application form and submit it along with other documents to the International Affairs Office after online application. Failure to submit within the deadline will result in withdrawal of the application
- (E) Make sure to enter e-mail address, contact information, etc. correctly during the application process as they will be used to contact the applicant.
 - ※ If you need to change your contact information after the application deadline, please contact the Office of International Affairs immediately.
- (F) Personal information, campus, application type, department, major, etc., must be filled out accurately during the application process. Any discrepancies between the content of the application form and the documents submitted, typographical errors, omissions, etc. are the responsibility of the applicant.

5. Required Documents

No.	Required Documents	Programme			Reference	
		Master's	Ph.D.	Joint Master's & Ph.D.		
Common Documents	1	Application form	○	○	○	http://uwayapply.com Printed and signed completed online application form after payment.
	2	Study Plan	○	○	○	Study Plan should be completed from UWAY Online Application.
	3	A Certificate of (Expected) Graduation(Bachelor's Degree) (or Apostilled Diploma) [Original]	○		○	- Academic documents should be Original Documents in English or in Korean . - Academic documents in other languages should be submitted with notarized translation. - Applicants who have graduated or are expected to graduate from a Chinese university: should submit the original documents notarized by the Public Notary in China (公证处). - Applicants who have graduated or are expected to graduate from universities in other countries: should submit the original documents with Apostille or Korean Embassy notarization (please refer to the Notes). * Expected graduate applicants: submit the certificate of graduation before the semester starts . (Check Notice section at the p. 14) Accepted applicant who failed to submit the mentioned documents, his/her admission will be canceled, and the application fee is non-refundable. * Applicants who have graduated or are expected to graduate from a Korean university: should submit the online Korean University graduation certificate that includes an online certificate number.
	4	A Certificate of (Expected) Graduation(Master's Degree) (or Apostilled Diploma) [Original]		○		
	5	Degree Certificate from the China Academic Degree & Graduate Education Development Center[Original]	Chinese Univ.	Chinese Univ.	Chinese Univ.	Applicants who received their diploma of academic degree from a Chinese university should submit the original degree certificate (alongside a copy of it)(refer to notes for document submission), as well as a: Degree certificate report issued by the China Credentials Verification Center run by the Chinese Ministry of Education (refer to: http://www.chsi.com.cn) * Expected graduate applicants should submit the diploma of degree before the semester starts . Admissions for accepted applicants who failed to submit the mentioned documents will be canceled, and the application fee will not be refunded.
	6	Official transcript (Bachelor's Degree) [1 Original and 1 Copy]	○	○	○	- Applicants who have graduated or are expected to graduate from a Chinese university: should submit the original documents notarized by the Public Notary in China (公证处). - Applicants who have graduated or are expected to graduate from universities in other countries: should submit the original documents with apostille or Korean Embassy notarization (please refer to the Notes). * The academic transcript to be submitted should include either a final CGPA or a percentile score with 100 points as full marks. * Score conversion table based on the percentage (100 points as full marks): please refer to page 20. * Academic transcript without a grading scale (scale 4.0, 5.0, and etc.): Please attach a proving document that includes a grading scale provided by your graduated university. - Academic transcripts without valid CGPA or percentile score: Please attach a printed document of your grade conversion table downloaded from one of the following websites: (http://www.wes.org/students/igpacalc.asp) or (https://www.scholaro.com/) (with all grades included).
	7	Official transcript (Master's Degree) [1 Original and 1 Copy]		○		
Common	8	A legal Certificate of Family Relationship issued by a	○	○	○	- Notarized translations of the documents are valid within 3 months from the notarization date.

No.	Required Documents	Programme			Reference
		Master's	Ph.D.	Joint Master's & Ph.D.	
Documents	Government office				Ex) ※ China: Notarized Certificate of Family Register ※ Japan: Copy of Certificate of Family Register ※ USA: Birth Certificate etc.
	9 A copy of National Identification card (Applicant's and Both Parents')	○	○	○	*In case of parent's death/divorce, applicant must submit death/divorce certificate
	10 Two Letters of Recommendation from faculty professor		○		- Ph.D. applicants only * Applicants who apply for Master's Degree or Doctoral Degree in Medicine field need to attach a recommendation letter from faculty professor or head of department at Chung-Ang University - School's regularly used form or free form
	11 List of published articles		○		- Ph.D. applicants only - School's regularly used form or free form
	12 One copy of each published article or manuscript (including thesis)		○		
	13 A Copy of Applicant's Passport	Holders Only	Holders Only	Holders Only	
	14 A Copy of Applicant's Foreign Residence Card (Front and Back)	Holders Only	Holders Only	Holders Only	
	15 Korean or English Proficiency Test Reports [Original]	Holders Only	Holders Only	Holders Only	Language certificates should only be submitted within their validity dates *Korean or English language certificates, please refer to p.10 for the university's language requirement guidelines
	16 Degree Verification Form	○	○	○	Required for graduates from foreign Universities. Applicants from Korean or Chinese universities can get exception.
17 Portfolio	○	○	○	Related Departments Only (Please refer to p. 13 of the Korean version for the information of portfolio)	
Only for the Applicants who applied as 16 years education completion in a foreign country status : Not necessary for applicants whose parents are both non-Korean citizens					
Additional Documents	18 Diploma and Transcript of Elementary, Middle, High School	○	○	○	- All documents from China should be notarized in China. - Foreign Graduates from elementary and secondary school(except China) should submit Apostilled or Korean Embassy notarized documents(please refer to the notice for document submission).

※ **Submitting documents**

▶ Place of submission address:

Office of International Affairs, 2nd Floor, Room No. 210, Building No. 310, Chung-Ang University, 84 Heukseok-ro, Dongjak-gu, Seoul, Korea(zip code 06974) International Students Admission(Graduate School)

※ **Notice**

- a. **All academic background documents must be apostilled/notarized by the Korean Embassy.**
- b. All documents in a language other than English or Korean must be accompanied by a notarized English or Korean translation (except the passport copy, ID and alien registration card).
- c. Notarization of documents must be from the issuing country. Notarization in Korea is not acceptable.
- d. TOPIK, TOPIK IBT certificates must have a valid expiry date at the time of application.
- e. All submitted documents will not be returned.
- f. All problems resulting from insufficient or delayed submission of submitted documents are the responsibility of the applicant.
- g. If documents are found to be fraudulent or otherwise fraudulently obtained, the applicant will be disqualified and the admission will be revoked, even after successful admission.

6. Evaluation Process

6-1. Practical Test Excluded Departments : Comprehensive Selection Process ('Document Review + Interview Evaluation' 100%)

※ Selected based on a comprehensive assessment of documents, interview and other factors such as language and academic skills

Contents	Evaluation Segment		Total
	Application Evaluation	Interview Evaluation	
Full Points	100 points	100 points	200 points
Evaluation Criteria	① Study plan ② GPA of undergraduate course ③ Suitability of respective major ④ GPA of graduate course ⑤ Recommendation letter ⑥ Record of a research ※ ④, ⑤, ⑥ is only required for Ph.D. Degree applicants.	① Academic knowledge of major ② Academic motivation and plan ③ Academic competence and capability ④ Others	-
Failure Criterion	Less than 60 points	Less than 60 points	-

※ **Most of the interviews will be held on the Seoul Campus. Please check the notice regarding the interview location on the Graduate School Website (http://graduate.cau.ac.kr/board_list.php?part=notice)**

- ▶ **Students who are staying out of Korea can have a phone or zoom interview**, but the phone number should be an international phone number. **(Please check whether you input the correct phone number on your online application including national code.)**
- ▶ The phone interview will be recorded, and if it is proved that the student was admitted through dishonest or illegal methods, the admission will be canceled and the application or tuition fee including the admission fee will not be refundable. (e.g. If the interview is done by somebody else, not by the applicant.)

6-2. Practical Test Included Departments : Comprehensive Selection Process ('Document Review + Interview Evaluation + Practical Test' 100%)

- ▶ Department of Music (Master's and Ph.D.) and Korean Music (Master's), Dance (Practice) (Master's)

Evaluation Points	Evaluation Segment			Total
	Application Evaluation	Interview Evaluation	Practical Test	
Full Points	50 points	50 points	100 points	200 points
Evaluation Criterion	Same as above	Same as above	Practical Examination	
Failure Criterion	30 points	30 points	60 points	-

- ※ **In case of the practical test:** Department of Music(Master's and Ph.D), Korean Music (Master's), and Dance (Practice) (Master's). **Please refer to p. 10-12 of the Korean version of the admission guide.**
- ※ If the students are staying outside of Korea, they might be eligible for a video tape submission, but they should get permission from the department office before the deadline of the application. Please check with the department office.

7. Department Contact Information

Name of Department	Phone Number	Email
Nursing	02)820-5671	gs53@cau.ac.kr
Architectural Engineering	02)820-5260	dkdud8936@cau.ac.kr
Architecture	02)820-5260	ejk5260@cau.ac.kr
Business Administration	02)820-6953	caugs31@cau.ac.kr
Economics	02)820-6356	caugs30@cau.ac.kr
Performing Arts(Design for Theatre and Film)	02)820-5809	sust017@cau.ac.kr
Performing Arts(Dance Studies)	031)670-3119	caugs62@cau.ac.kr
Performing Arts(Theatre Studies)	02)765-0717	caugs67@cau.ac.kr
Advertising and Public Relations	02)820-5504	caugs32@cau.ac.kr
Education	02)820-5362	caugs03@cau.ac.kr
Korean Language and Literature	02)820-5084	caukorean_gs@cau.ac.kr
Global Innovative Drugs	02)820-5617	caugs73@cau.ac.kr
Mechanical Engineering	02)820-5332	aelin@cau.ac.kr
Mechanical System Engineering	-	gun4818@cau.ac.kr
New Media Art	-	nmart@cau.ac.kr
Urban Planning and Real Estate	02)820-5108	urban@cau.ac.kr
German and European Studies	02)820-6545	afdes@cau.ac.kr
Animal Science and Technology		soghvkmz@cau.ac.kr
Northeast Asia Studies	02)820-6141	caugs25@cau.ac.kr
Design(Space Design)	031)670-4788	indesign@cau.ac.kr
Design(Craft Design)	031)670-3106	caugs58@cau.ac.kr
Design(Industrial Design)	031)670-3127	dgs@cau.ac.kr
Design(Visual Design)	031)670-3129	vd@cau.ac.kr
Design(Fashion Design)	031)670-3277	gs47@cau.ac.kr
International Trade and Logistics	02)820-5537	caugs33@cau.ac.kr
Dance(Practice)	031)670-3119	ng0206@cau.ac.kr
Creative Writing	031)670-3078	caugs63@cau.ac.kr
Library and Information Science	02)820-6381	caugs08@cau.ac.kr
Contemporary Cultural Studies	02)820-6545	caugs09@cau.ac.kr
Art Management	02)820-6544	caugs34@cau.ac.kr
Cultural Properties	02)820-6568	caugs48@cau.ac.kr
Physics	02)820-5189	cauphys@gmail.com
Media & Communication	02)820-5481	cmcda@cau.ac.kr
Law	02)820-5426	caugs10@cau.ac.kr
Social Welfare	02)820-5149	caugs15@cau.ac.kr
Sociology	02)820-6351	caugs14@cau.ac.kr
Life Science	02)820-5206	caubio5206@gmail.com
Mathematics	02)820-5214	mathcau@gmail.com
Smart Cities	-	sct21@cau.ac.kr
Sport Science	031)670-4526	caugs66@cau.ac.kr
Convergence Technology of Sports	031)670-4526	caugs66@cau.ac.kr
Systems Biotechnology	031)670-3062	caugs51@cau.ac.kr
Plant Science and Technology	031)670-3037	caugs52@cau.ac.kr
Food Science and Technology	031)670-3034	lizzyone0412@cau.ac.kr
Food & Nutrition	031)670-4587	caugs54@cau.ac.kr
Food Safety and Regulatory Science	031)670-3047	buzzrot17@cau.ac.kr
Psychology	02)820-5124	caupsyche@cau.ac.kr
Name of Department	Phone Number	Email

Child and Youth Studies		02)820-5155	childwelfare@cau.ac.kr
Pharmacy		02)820-5952	caugs41@cau.ac.kr
Energy Systems Engineering		02)820-5867	caugsese@cau.ac.kr
History		02)820-5137	caugs18@cau.ac.kr
English Education		02)820-5391	englishedu@cau.ac.kr
English Language and Literature		02)820-5095	caugs20@cau.ac.kr
Art Science-Ph.D.		02)820-6547	artscience@cau.ac.kr
European Languages and Cultures (German Language and Literature)		02)820-5105	caugs06@cau.ac.kr
European Languages and Cultures (French Language and Literature)		02)820-5171	caugs12@cau.ac.kr
Early Childhood Education		02)820-5372	caugs21@cau.ac.kr
Integrative Engineering		02)820-5940	jsa5003@cau.ac.kr
Convergence Security		02)820-5730	security.grad@cau.ac.kr
Musicology(theory)		031)670-3291	composition_mu@cau.ac.kr
Music		031)670-4677	gs_mu@cau.ac.kr
Medicine		02)820-5639	caugs39@cau.ac.kr
Parliamentary Affairs		02)820-5427	caugs78@cau.ac.kr
Human Resource Development		02)820-5403	caugs22@cau.ac.kr
Japanese Language and Literature		02)820-5118	caujpn2019@cau.ac.kr
Electrical and Electronics Engineering		02)820-5285	je0024@cau.ac.kr
Political Science and International Relations		02)820-5473	caugs24@cau.ac.kr
Pharmaceutical Industry		02)820-5791	pharmind@cau.ac.kr
Plastic Art & Photography(Photography)		031)670-3112	verslebleu162@cau.ac.kr
Plastic Art & Photography(Western Painting)		031)670-3099	fineart3099@cau.ac.kr
Plastic Art & Photography(Art Science)		02)820-6547	artscience@cau.ac.kr
Plastic Art & Photography(Sculpture)		031)670-3124	caugs69@cau.ac.kr
Plastic Art & Photography(Korean Painting)		031)670-3094	caugs72@cau.ac.kr
Intelligent Energy and Industry		-	caugs850@cau.ac.kr
Intelligent Semiconductor Engineering		02)881-7302	ic4ic@cau.ac.kr
Entrepreneurship		02)820-5496	caugs77@cau.ac.kr
Philosophy		02)820-5130	philos@cau.ac.kr
Advanced Materials Engineering		031)670-4551	ppiy555@cau.ac.kr
Physical Education		02)820-5382	caugs27@cau.ac.kr
Computer Science and Engineering		02)820-5301	caugs55@cau.ac.kr
Civil Engineering(Urban Engineering)		02)820-5377	juyoung1198@cau.ac.kr
Civil Engineering(Civil Engineering)		02)820-5253	sysong84@cau.ac.kr
Statistics		02)820-5499	caugs37@cau.ac.kr
Fashion		031)670-3277	gs47@cau.ac.kr
Korean Music		02)820-6547	caugs71@cau.ac.kr
Public Administration		02)820-5445	caugs28@cau.ac.kr
Chemistry		02)820-5196	cauchem0@gmail.com
Chemical Engineering		02)820-5268	joujin@cau.ac.kr
Accounting		02)820-5041	caugs38@cau.ac.kr
Artificial Intelligence(AI)		02)820-6357	cauai@cau.ac.kr
ICT Safety		031)820-5713	qkrtjsdl1455@cau.ac.kr
Office of International Affairs	Admission	02)820-6272, 6532	gsadmin@cau.ac.kr
Education Team of Graduate School	Scholarship	02)820-5025, 5027	gstop@cau.ac.kr
	Course/Grade	02)820-5029, 5064	

8. Admission Decision

- (1) Admission Decision will be based on the total Score of Application Documents & Interview Assessment. However, if an applicant's score for each criterion is below the Failure Criterion, the applicant automatically fails the admission.
- (2) **Any false or misleading documents may disqualify the applicant. After being admitted as an expected graduate, if the applicant fails to obtain the degree the admission will be canceled.**
- (3) If the successful applicants can not register in time, the admission will be canceled.
- (4) In case the applicant's visa issuance is denied by the Korean government, your admission can be canceled. Also, the tuition fee will be refunded according to the university policy.
- (5) Other matters not stated in this admission guide will be decided by the Graduate School Admission Committee.

9-1. 2025 Tuition Fee: To be determined

※ Refer to 2024 Tuition Fee

Divisions	Admission Fee	Tuition Fee (per semester)	Total
Humanities-Social Science	980,000	6,407,000	7,387,000
Natural Science/ Physical Education/Nursing		7,679,000	8,659,000
Engineering		8,723,000	9,703,000
Art		8,604,000	9,584,000
Art(Literary and Art contents)		7,507,000	8,487,000
Pharmacy		8,702,000	9,682,000
Medicine		10,207,000	11,187,000

▶ The tuition fee information is subject to change every year.

9-2. Refund Policy

Applied Period	Refund Rate	Required documents	Submission
<u>Before the 1st day of Semester</u>	Full Refund	- Application for Admission Cancellation (can be found on the Int'l Office website) - A copy of Identification Card - A Copy of Bank Book	Office of Int'l Affairs Room. 210, Bldg. 310
<u>After the 1st day of Semester</u>	Partial Refund based on University Policy ※ Admission Fee is <u>not refundable.</u>	- Application for Dropping out - A copy of Student's Bank Book	Graduate School Office Bldg. 302, 2 nd floor

※ If the student's admission is canceled after the semester starts due to illicit admission or failure to meet the admission requirement, the admission fee and tuition fee will not be refunded.

10. International Student Scholarship Programs

1) International Student Scholarship

Division	Liberal Arts/Social Science/ Arts/Physical Education	Natural Science/Engineering/ Medicine/Pharmacy	Other
	Scholarships will be awarded to the selected students by the Graduate School Committee based on their Admission Score among the students who meet the following conditions.		
1 st Semester	<ul style="list-style-type: none"> ▶ TOPIK(IBT) Level 6, TOEFL 91(IBT) / TOEIC 780 / IELTS 6.5 or higher ⇒ Full Tuition Fee Waiver ▶ TOPIK(IBT) Level 5 or higher ⇒ 70% Tuition Fee waiver ▶ Selected Outstanding Students (Student who achieved 80 points or higher out of 100 scale based on Admission Score) ⇒ 50% Tuition Fee waiver 	<ul style="list-style-type: none"> ▶ Selected Students Based on Admission Score(70 or higher out of 100 scale) ⇒ Full tuition waiver 	<p>Selected Student who submit Language Proficiency Score</p> <p>Certificate submission until December 30th, 2024 (Mon)</p>
2 nd Semester	<ul style="list-style-type: none"> ▶ Refer to the 3rd and 4th Semester 	<ul style="list-style-type: none"> ▶ Full tuition waiver *Minimum GPA Requirement: GPA 3.3 or higher 	
3 rd ~ 4 th Semester	<ul style="list-style-type: none"> ▶ GPA of 4.3 or higher during the previous semester: 50% Tuition waiver ▶ From GPA of 3.3 above to GPA of 4.3 below during the previous semester: 30% tuition waiver * Minimum Credits: 6 credits 		

- ※ Students should submit the original certificate of Language Proficiency Test Report within required document submission period and the scholarship will be decided by Graduation Admission Committee. **But if you obtained a higher language proficiency test result, you can submit an additional original document for the 2025 spring semester until December 30th (Mon) 2024, only for scholarship assessment purpose.**
- ※ To maintain the scholarship condition, the recipient(s) must register for at least 6 credits each semester
- ※ Grades are based on a 4.5 grading scale and if a student does not maintain a minimum GPA (3.3 or higher), the scholarship will not be renewed.
- ※ **The above scholarship will be awarded within the budget range of the university thus only the most exceptional students will be chosen through the selection process, according to their CGPA at their previous school and the grade on the admission exam.**
- ※ Even the students who get a full tuition fee waiver, admission fee or other fees are not waived.

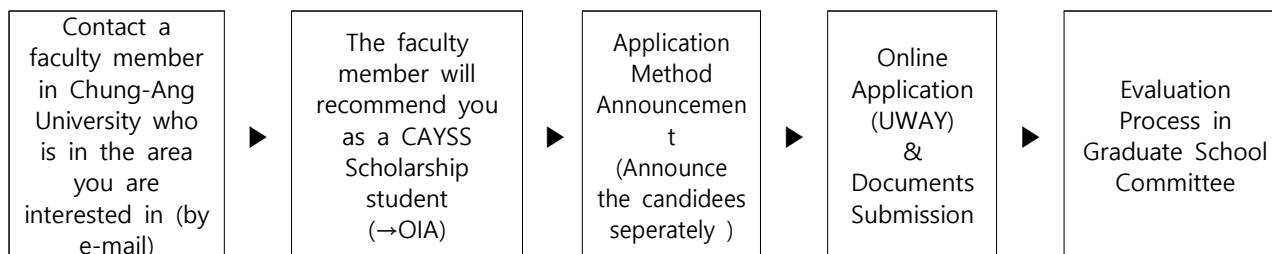
2) CAYSS (Chung-Ang University Young Scientist Scholarship)

1) Application Requirements

※ Applicants should attach only the ORIGINAL Certificate of English or Korean Language Proficiency. It is not possible to apply with the condition of obtaining language proficiency in the future.

Section		Qualification
Applicant		Applicants who have excellent achievements in Natural Science/ Engineering field and received a recommendation letter from a Chung-Ang University faculty professor
Korean	Only one of the conditions needs to be fulfilled	Korean Language Proficiency Test (TOPIK, TOPIK IBT) Level 4 or above
English		English Language Proficiency Test: TOEFL 530 (CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 points, TOEIC 800 points OR governmental or nongovernmental test corresponding to tests above
Language Proficiency Test Exemptions		<p>Applicants who meet any of the following criteria can receive an exemption.</p> <p>① Applicants who achieved Bachelor, Master's, Doctoral degree in English speaking countries (New Zealand, USA, Ireland, UK, Canada, Australia only). This condition is only applicable to applicants applying for majors from Natural Science, Engineering, Medicine Division.</p> <p>② Applicants who have completed Korean language course Level 4 or higher at an affiliated Korean University or who are taking course Level 5 or higher in a Korean Language Institute. (Please refer to p. 24 of the Korean version for the list of IEQAS(International Education Quality Assurance System) universities.)</p> <p>③ Applicants who have completed a degree in Korean Language major at university.</p> <p>④ Applicants who have obtained degrees(Bachelor's or higher) from a university in Korea.</p> <p>⑤ Admission for Government Scholarship Program will require different qualification based on the scholarship conditions and guidelines.</p> <p>⑥ Applicants who have completed Sejong Hakdang Korean Intermediate 2 course or higher</p>
University grades evaluation method		<p>CGPA – the average of grade points obtained in all the subjects must be higher than the standards written below. Please refer to the Conversion Table.</p> <p>- C.G.P.A. : 2.64/4.0, 2.80/4.3, 2.91/4.5, 3.23/5.0 or above 80 points on the percentile scale.</p> <p>* CGPA: Cumulative Grade Point Average</p>

2) Admission Process



③ How to apply

- ▶ Step 1: Find CAU faculty members in the field of your interest as candidates for your future academic advisor. Applications will not be accepted without the recommendation letter by one of Chung-Ang University full time faculty members as a prospective supervisor.
- ▶ Step 2: Contact the faculty members directly via email to get a recommendation with as much of your academic background and application information as possible.

- ▶ Step 3: Chung-Ang University Professor will send the CAYSS recommendation letter to CAU Office of International Affairs directly.
- ▶ Step 4: CAU Office of International Affairs will send the CAYSS application guide to the recommended students only.
- ▶ Step 5: Applicant must send by post a set of documents and recommendation letters directly to CAU International Office within the application period. Recommendation letters must be sealed and signed by a professor from the previous university.

④ Studying Status

If you would like to cancel your study at Chung-Ang University after the semester starts, your scholarship will be canceled and you may be requested to pay a certain amount of tuition fee based on the date and university tuition fee payment policy.

- ⑤ CAYSS Scholars cannot take a leave of absence for their first semester as a full scholarship recipient
- ⑥ **Cancellation: If you would like to cancel your study at Chung-Ang University after the semester starts, your scholarship will be canceled and you may be requested to pay a certain amount of tuition fee based on the date and university tuition fee payment policy.**

3) Scholarship Benefits CAYSS (Chung-Ang University Young Scientist Scholarship)

Section	Qualifications		Notes
Admissions Requirement	International students majoring in natural science, engineering, pharmacy and medicine who are recommended by Chung-Ang University Full Time faculty members.		* CAYSS Recommendation
Conditions of Benefit	Students have to maintain a GPA of 3.5 or higher Students must get the approval signature of their academic advisor, every single semester, to receive the tuition fee waiver scholarship and monthly stipend in their following semester.		If these conditions are not met, your scholarship for the semester will be canceled.
Duration	4 semesters for Master's courses or Doctoral courses		
Requirements for Graduation	Master's	An article written by the student him/herself or as a collaboration with the student's academic advisor must be submitted to JCR before graduation, and it must be published within 1 year of graduation (including confirmation of publication). This must be a separate article from the presentation of thesis for graduation.	* Without the Acknowledgement statement, it cannot be accepted. * If you can not meet this graduation qualification, you may be requested to pay the whole tuition fee.
	Doctor	An article written by the student him/herself as the lead or a corresponding author (including confirmation of publication) must be published in JCR before graduation. This must be a separate article from the presentation of thesis for graduation.	

* The number of people supported by the scholarship and the amount of support will be within the budget, and the final decision will be made by the Graduate School Scholarship Committee.

4) BK21 Scholarship

Title	Contents	Remarks
BK21 Scholarship	Only graduate students who are enrolled in departments chosen for the BK21 program ※ BK21 scholarship is subject to change.	Masters: 700,000 KRW(Monthly) Ph.D: 1,300,000 KRW(Monthly)

11. Information on National Health Insurance Service(NHIS)

1) Eligible subjects

- From 2021.03.01. every international student with the D-2 visa is subject to mandatory subscription to the National Health Insurance of Korea.

Visa type	Enrollment time
Student(D-2)	First entry date ⇨ Foreign Residence Card
	Re-entry ⇨ Re-entry date

2) Subscription procedure

- No action is required from students, as they are automatically subscribed to health insurance by NHIS.
- An NHIS card and subscription guide are sent to student's residential address in Korea.

3) Insurance contribution

- 50% insurance fee reduction for international students.
- As CAYSS scholarship students' annual income exceeds 3.6 million won, they are excluded from insurance fee reduction.

12. Student Visa(D-2) Information

A. To apply for a student visa (D-2), please refer to the 'Successful Applicants' Guide.

B. Required Documents for Certificate of Admission

1) The Statement of Financial Resources

Section	Details
Required Documents	Financial statement of Funds under the applicant or applicant's parent's name
Valid Date	The Documents issued within 30 days prior to application day
Submission period	Submission is required only for successful candidates during the designated period for applying for the Certificate of Admission. ※ Do not submit with the admission documents.
Quantity	1 original copy, to be submitted to the university
Deposits	General applicants: at least 20,000,000KRW / 16,000 USD / 110,000 CNY / 380,000,000 VND CAYSS applicants: at least 1,300,000KRW / 1,000USD / 6,500 CNY / 24,000,000 VND
Frozen Date (Chinese Banks)	In case of funds held in Chinese banks, the frozen assets period must last until after March 31st, 2025
Notice	<ul style="list-style-type: none"> - The submission criteria is subject to change by the guidelines of the Immigration Department of the Ministry of Justice. - Students should submit financial statement by Korean Bank, if they apply for the visa change in Korea. - Additional information on the applicant's financial capability might be requested from the Immigration Office or Visa-Issuing Center - Depending on the interpretation of the Ministry of Justice, the financial statement might not be accepted - In case of financial statements issued at Chinese banks (regional and small/medium-sized banks might not be accepted): <ul style="list-style-type: none"> · Statement issue date and deposit date must be the same · Statement expiration date and deposit expiration date (frozen assets end-date) must be the same · A financial statement certificate that allows withdrawals at all times will not be accepted
Exemptions	Scholarship recipients who receive tuition fee and living expenses do not need to submit financial statement during application.

2) Certificate of Graduation

Degree+	Required Documents	Notes
Master's	Certificate of Graduation (Bachelor's)	Refer to 5. Required Documents Section
Joint Master's & Ph.D		
Ph.D.	Certificate of Graduation (Master's)	

C. Application for D-2 Visa

Section	Students in Korea	Students in abroad
Required Documents	<ul style="list-style-type: none"> - Application Form, Passport, 1 Photo - Residence Card(Holders Only) - Document of Residency - Certificate of Admission, Business License of CAU 	<ul style="list-style-type: none"> - Application Form, Passport, 1 Photo - Certificate of Admission, Business License of CAU(To be sent through e-mail)

- ※ Depending on the status of your residency, please make sure to contact the relevant immigration office or the Korean embassy of your country in advance for the documents required for visa application.
- ※ Depending on the student's status, additional documents may be requested by the relevant organization during visa application.

[Appendix 1] GPA Conversion Table

- * If your transcript has only grades in GPA scale, please refer to the table below for GPA to percentile conversion.
- * If your previous university does neither have a GPA nor a percentile scale, please convert your grades using the wes.org or scholaro.com websites and submit the wes or scholaro document together with your transcript(<http://www.wes.org/students/igpacalc.asp> or <https://www.scholaro.com/>). You should not only transfer your CGPA, but include a conversion for each semester and each subject.
- * If you convert your transcript using wes.org or scholaro.com, the grade conversion document should be officially verified/stamped by your previous university (Apostille or Korean embassy notarization not required).

[GPA Conversion Table]

4.0 Scale	4.3 Scale	4.5 Scale	5.0 Scale	100 Point Scale
3.97 ~ 4.0	4.26 ~ 4.3	4.46 ~ 4.5	4.95 ~ 5.00	100
3.92 ~ 3.96	4.22 ~ 4.25	4.41 ~ 4.45	4.90 ~ 4.94	99
3.88 ~ 3.91	4.17 ~ 4.21	4.36 ~ 4.40	4.84 ~ 4.89	98
3.84 ~ 3.87	4.12 ~ 4.16	4.31 ~ 4.35	4.79 ~ 4.83	97
3.80 ~ 3.83	4.08 ~ 4.11	4.26 ~ 4.30	4.73 ~ 4.78	96
3.75 ~ 3.79	4.03 ~ 4.07	4.21 ~ 4.25	4.68 ~ 4.72	95
3.71 ~ 3.74	3.98 ~ 4.02	4.16 ~ 4.20	4.62 ~ 4.67	94
3.67 ~ 3.70	3.93 ~ 3.97	4.11 ~ 4.15	4.57 ~ 4.61	93
3.62 ~ 3.66	3.89 ~ 3.92	4.06 ~ 4.10	4.51 ~ 4.56	92
3.58 ~ 3.61	3.84 ~ 3.88	4.01 ~ 4.05	4.45 ~ 4.50	91
3.49 ~ 3.57	3.75 ~ 3.83	3.91 ~ 4.00	4.34 ~ 4.44	90
3.41 ~ 3.48	3.65 ~ 3.74	3.81 ~ 3.90	4.23 ~ 4.33	89
3.32 ~ 3.40	3.56 ~ 3.64	3.71 ~ 3.80	4.12 ~ 4.22	88
3.24 ~ 3.31	3.46 ~ 3.55	3.61 ~ 3.70	4.01 ~ 4.11	87
3.15 ~ 3.23	3.37 ~ 3.45	3.51 ~ 3.60	3.90 ~ 4.00	86
3.07 ~ 3.14	3.27 ~ 3.36	3.41 ~ 3.50	3.79 ~ 3.89	85
2.98 ~ 3.06	3.18 ~ 3.26	3.31 ~ 3.40	3.68 ~ 3.78	84
2.90 ~ 2.97	3.09 ~ 3.17	3.21 ~ 3.30	3.57 ~ 3.67	83
2.81 ~ 2.89	2.99 ~ 3.08	3.11 ~ 3.20	3.45 ~ 3.56	82
2.72 ~ 2.80	2.90 ~ 2.98	3.01 ~ 3.10	3.34 ~ 3.44	81
2.64 ~ 2.71	2.80 ~ 2.89	2.91 ~ 3.00	3.23 ~ 3.33	80

[Appendix 2] Issuing Certificates

* Required Documents for Proof of Academic Qualifications

- For countries excluding China
 - ▶ The academic certificates specified in the table below must be submitted with either ① Apostille certification or ② Consular authentication (by the Korean Consulate in the country where the issuing school is located, or by the consulate of the respective country in Korea).

Section		Required Documents
Degree Programs	Master's	Bachelor's Degree Certificate
	Doctoral	Master's Degree Certificate

- China (for those who have obtained academic qualifications and degrees within China)
 - ▶ Submit the degree verification report (CHSI) according to the degree program, as specified in the table below.

Section	Verification Details		Required Documents
Degree Programs	Master's	Bachelor's Degree Certificate	- (Enrolled) CHSI (学信网)
	Doctoral	Master's Degree Certificate	- (Graduated) CHSI (学信网)

* Exceptional acceptance for graduation certificate

Acceptance requirements: Substitute documents such as expected graduation certificate or temporary graduation certificate as below following requirements:

- ※ When applying for extension of stay, you must additionally submit graduation certificate.
- Target countries: Vietnam, Myanmar, Nepal, India, Malaysia, Sri Lanka, Israel, and other countries where delayed issuance of high school or university (or graduate university) graduation certificates can be confirmed through government agency documents
 - Eligibility: Those who have graduated within 1 year from the date of issuance of the certificate of admission.
 - Accepted documents: Documents that confirm graduation requirements by listing personal information, school name (graduation degree) or test name, study period or graduation (expected) date, test scores (if necessary), etc. (Certificate name may vary as expected graduation certificate, temporary graduation certificate etc)
 - ※ Apostille from the country issuing the document or consular confirmation from the Korean embassy in the country in which the document is issued is required.

Recommendation Letter for Admissions

Graduate School,
CHUNG-ANG UNIVERSITY
 Office of International Affairs
 84 Heukseok-ro, Dongjak-gu, Seoul Korea, 06974
 Tel: 82-2-820-6574/6272 FAX: 82-2-813-8069

This recommendation letter is for Admission to the Graduate School at Chung-Ang University, Seoul, South Korea. One can use their own format if preferred.

◆ **Fill in Applicant's Information**

Name		Applied Department	
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◆ **Fill in Recommender's Information**

Name		Contact	
Place of Employment		Position	

1. How many years have you known the applicant? ____years ____months
2. What is the relationship with the applicant?
 Professor Research partner Dissertation advisor Senior official Other
3. Please evaluate the above applicant in terms of the items given below with care and accuracy. Mark where appropriate:

Classification	Below average	Average	Above average	Good	Very good	Excellent
Intellectual ability						
Academic ability						
Motivation						
Creativity						
Compatibility						
Potentiality						
Affective stability						
Adaptation						
Leadership						
Educational quality & capacity						

4. Given all the considerations, how would you rate the applicant among the students you have taught during past two years? (fill in the below)

Top _____ % among _____

5. Please provide your sincere opinion regarding the applicant's potential and whether or not he/she can complete the graduate course. It would be helpful if you could comment on the strength and weakness of the applicant. (Use specific form if you need.)

6. Collectively, I recommend above applicant without reservation
I do not recommend above applicant

Month Day Year
 / / / Signature : _____

Please put this form into an envelope and seal it with your signature on it, and give this form to the applicant directly in order to be submitted with other application materials.

Degree Verification Form

해외대학 졸업자 학력조회동의서(중국대학제외) Fill in the blank in the blue box.

CHUNG-ANG UNIVERSITY GRADUATE SCHOOL

Previously Achieved Degree University/Institution (Person in charge of degree verification)			
University (Institution) Name			
Address			
Zip code		E-mail	
Tel	국가/지역/전화번호 (including national code)	Fax	

Dear Sir/Madam;

Regarding the academic degree of our newly admitted student, ★ Student Name _____, we cordially request you to verify the following fact on the space provided below. According to **his/her** application documents submitted to us, it is stated that ★ Student Name _____ received the **degree of Master/Bachelor's degree(택1)** on ★ Major _____ at ★ School Name _____.

Thank you for your kind cooperation in advance and I look forward to receiving this letter back by E-mail, Fax or air-mail at your early convenience.

Sincerely yours,

Registrar of Chung-Ang University

Degree awarded : _____

Date of award : _____

Comments(if any) : _____

Date _____

Name and title of verifier : _____

Return to: Registrar, Office of the Graduate School Chung-Ang University
 84 Heukseok-ro, Dongjak-gu, Seoul, 06974, KOREA
 Fax: 82-2-813-8069 E-mail: gsadmin@cau.ac.kr Tel: 82-2-820-6272

LETTER OF CONSENT

Fill in the blank
in the blue box.

To whom it may concern:

Applicants Information at Previous University (지원자) : 영문 기재			
University (Institution) Name		Date of Birth	
Major		Student ID Number	

By completing an application for admission to Chung-Ang University in Seoul, South Korea for the 2025 academic year, I give my consent for Chung-Ang University to officially request my academic records from previously attended schools.

In this regard, I would like to request your full assistance when they contact you regarding verification of enrollment and transcripts.

Sincerely yours,

Signature	Date